



# TOWNSHIP OF WHITEHALL



Date: \_\_\_\_\_

To: Whom It May Concern:

RE: SELLER ACCEPTANCE FORM

Please complete this form to certify that you are aware of and agree to correct the violations cited on the attached inspection form. **(THIS FORM MUST BE NOTARIZED TO BE VALID.)** Please return this form with the appropriate fees to WHITEHALL TOWNSHIP, Attn: Bureau of Development, 3219 MacArthur Road, Whitehall, PA 18052.

- Residential Single-Family: \$65.00 plus \$100.00 DEPOSIT\*
- Commercial: \$250.00 plus \$500.00 DEPOSIT\*
- Residential Rental up to Five Units: \$100.00 plus \$250.00 DEPOSIT\*

*\* Can be on 1 check. Deposit to be refunded upon issuance of clear Certificate of Occupancy if completed within the allotted time frame.*

**NOTE – THIS WILL PERMIT FOR THE SALE OF THE PROPERTY ONLY. NO OCCUPANCY CAN OCCUR UNTIL ALL REPAIRS HAVE BEEN COMPLETED AND HAVE PASSED INSPECTION.**

I, \_\_\_\_\_  
(Seller's Signature) (Print Name)

do hereby certify that I am aware of and agree to correct the violations cited by the Whitehall Township Inspector made part of the Certificate of Occupancy at:

\_\_\_\_\_  
(Property Address)

**within a reasonable period of time to be determined by the Inspector at the time of the issuance of the Conditional Certificate of Occupancy.**

**Present Deed Owner**

**Seller**

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

PROPERTY IS TO BE USED AS (CHECK ONE):  RENTAL  OWNER OCCUPIED  RESALE

SUBSCRIBED AND SWORN TO BEFORE ME THIS

\_\_\_\_\_ DAY OF \_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF NOTARY PUBLIC

STAMP

MUST RETURN FORM AND FEES TO:

WHITEHALL TOWNSHIP  
BUREAU of DEVELOPMENT  
3219 MACARTHUR ROAD  
WHITEHALL, PA 18052

Rev. 6/2024