



TOWNSHIP OF WHITEHALL



Date: _____

To: Whom It May Concern:

RE: SELLER ACCEPTANCE FORM

Please complete this form to certify that you are aware of and agree to correct the violations cited on the attached inspection form. **(THIS FORM MUST BE NOTARIZED TO BE VALID.)** Please return this form with the appropriate fees to WHITEHALL TOWNSHIP, Attn: Bureau of Development, 3219 MacArthur Road, Whitehall, PA 18052.

- **Residential Single-Family: \$65.00 plus \$100.00 DEPOSIT***
- **Commercial: \$250.00 plus \$500.00 DEPOSIT***
- **Residential Rental up to Five Units: \$100.00 plus \$250.00 DEPOSIT***

** Deposit to be refunded upon issuance of clear Certificate of Occupancy if completed within the allotted time frame.*

NOTE – THIS WILL PERMIT FOR THE SALE OF THE PROPERTY ONLY. NO OCCUPANCY CAN OCCUR UNTIL ALL REPAIRS HAVE BEEN COMPLETED AND HAVE PASSED INSPECTION.

I, _____,
(Seller's Signature) (Print Name)

do hereby certify that I am aware of and agree to correct the violations cited by the Whitehall Township Inspector made part of the Certificate of Occupancy at:

(Property Address)

within a reasonable period of time to be determined by the Inspector at the time of the issuance of the Conditional Certificate of Occupancy.

Present Deed Owner

Name _____

Address _____

Phone _____

Seller

Name _____

Address _____

Phone _____

Email _____

PROPERTY IS TO BE USED AS (CHECK ONE): ☐ RENTAL ☐ OWNER OCCUPIED ☐ RESALE

SUBSCRIBED AND SWORN TO BEFORE ME THIS

_____ DAY OF _____

SIGNATURE OF NOTARY PUBLIC

MY COMMISSION EXPIRES: _____

MUST RETURN FORM AND FEES TO:

**WHITEHALL TOWNSHIP
BUREAU of DEVELOPMENT
3219 MACARTHUR ROAD
WHITEHALL, PA 18052**

Rev Oct. 2023