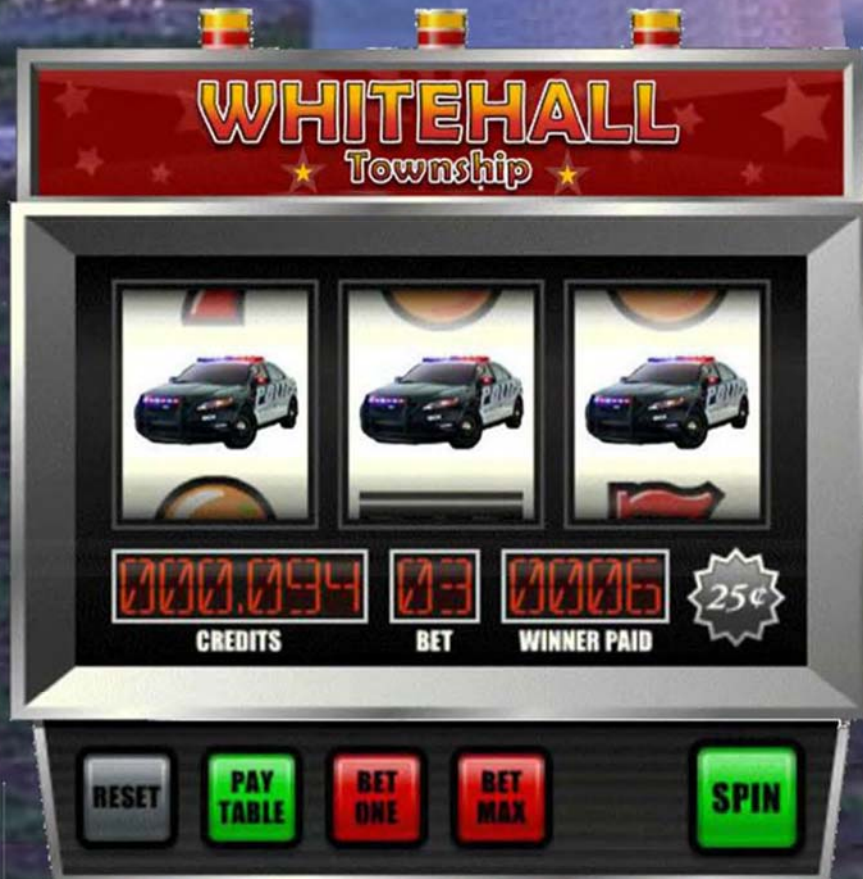


2018

County of Lehigh Gaming Revenue

WHITEHALL TOWNSHIP

Grant Application



April 13, 2018

*Re: 2018 County of Lehigh Gaming Revenue Application*

Dear Gaming Grant Applicant:

As you are aware, the County of Lehigh has been the recipient of gaming funds for distribution to municipalities impacted by the Sands Casino in Bethlehem per a revenue sharing agreement established with Northampton County, the City of Bethlehem, the City of Allentown and our Lehigh Valley legislators in 2007.

The current round of funding which is based on the funds Lehigh County received in 2017 is planned to be announced by July of 2018. Unfortunately, after this year's grant awards are distributed, Lehigh County will no longer administer this program. In accordance with Act 42 of 2017, the revenues received from the Sands Casino will be forwarded to the Commonwealth Financing Authority for distribution. The PA Department of Community and Economic Development is currently creating one program for both Lehigh and Northampton Counties and the funds will be kept separate as they are currently doing with other counties in the Commonwealth. DCED is planning to have the new guidelines available in May and will have a September 1-November 15 annual application window.

Enclosed please find the 2018 County of Lehigh Gaming Revenue Application. For your convenience we have included the application in PDF format at [www.lehighcounty.org](http://www.lehighcounty.org) under the heading of Community and Economic Development. Funding is at the discretion of the County of Lehigh and may be requested for capital projects, transportation needs of the municipality due to increases in traffic, safety and crime prevention programs needed to combat documented increases in crime or other requests as defined by the municipality which are needed as a result of location of the casino in South Bethlehem.

Additionally, enclosed is a copy of the County of Lehigh's Ordinance 2017-131. This Ordinance has revised the former grants policy and has also created specific procedures for the Gaming Grant, which are reflected in the application.

Applications must be received in Lehigh County's Office of Community & Economic Development by Friday, May 25 at 4 p.m. The review committee's recommendations for grant awards will be announced by July 2018.

We look forward to your participation in this program. Please feel free to contact Virginia Haas, Community Revitalization and Development Manager at 610-782-3809 or [virginiahaas@lehighcounty.org](mailto:virginiahaas@lehighcounty.org) if you have any questions.

Sincerely,

Frank D. Kane  
Director

*Enclosures*



# County of Lehigh Gaming Grant Application Cover Sheet

**Please complete the following:**

Organization Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Fax: \_\_\_\_\_

Zip Code: \_\_\_\_\_

**Type of Grant Request (Check All That Apply)**

- Capital  Matching Grant  Project Support
- Transportation  Safety  Other

**Please provide the following documents with the grant application:**

- Detailed description of the project/ request for funds.
- Copies of bids/quotes received.

**If grant requests are more than \$2,500.00:**

- Current and previous year's budget, including actual revenues and expenditures for the previous year.
- Audited financial statements for the two (2) previous fiscal years.
- The positions of all employees, officers and board members who receive \$50,000.00 or more in annual compensation including bonuses.
- The total compensation of the five (5) highest compensated individuals.
- A list of all funding sources and the total amount received from each funding source for the previous year.
- A list of all funding sources for the current year, and a list of all pending applications for funding, including the amount requested.

**Dollar Amount of the Grant Request** \_\_\_\_\_ \$ \_\_\_\_\_

Briefly describe the project being supported by this grant request:

**Submit all requested information and this form by Friday, May 25, 2018 to:**  
 Office of Community & Economic Development  
 Attention: Virginia Haas  
 Lehigh County Government Center  
 17 S. 7<sup>th</sup> Street, Room 519  
 Allentown, PA 18101-2401



## CHECKLIST FOR COMPLETING AND SUBMITTING 2018 COUNTY OF LEHIGH GAMING GRANT PROPOSAL

**Municipalities must submit all of the following information:**

**An original and four (4) copies of the following:**

- \_\_\_\_\_ Detailed proposal specifying the request and need for funding.
- \_\_\_\_\_ Completed application cover sheet.
- \_\_\_\_\_ Copies of bids/quotes received.
- \_\_\_\_\_ As per County of Lehigh Ordinance No. 2017-131 Section 610.C.1:
  - \_\_\_\_\_ The current and previous fiscal year's budget, including actual revenues and expenditures for the previous year. Do not submit bank statements, treasurer's reports or tax forms.
  - \_\_\_\_\_ Audited financial statements for the two (2) previous fiscal years.
  - \_\_\_\_\_ The positions of all employees, officers and board members who receive \$50,000.00 or more in compensation, including bonuses.
  - \_\_\_\_\_ The total compensation of the five (5) highest compensated individuals.
  - \_\_\_\_\_ A list of all funding sources and the total amount received from each funding source for the previous year.
  - \_\_\_\_\_ A list of all funding sources for the current year, and a list of all pending applications for funding, including the amount requested.
- \_\_\_\_\_ As per County of Lehigh Ordinance No. 2017-131 Section 613.E: "Each municipality receiving a grant shall post the information required by Section 610.C.1 on its municipal website."
- \_\_\_\_\_ EXCEPTIONS: As per County of Lehigh Ordinance No. 2017-131 Section 614.A: "The provisions of section 610.C shall not apply to organizations whose total amount of grant or grants received from the County in any one calendar year is two thousand five-hundred dollars (\$2,500.00) or less."
- \_\_\_\_\_ Optional: A maximum of 5 pages of supplemental information including brochures, articles or organizational information.
- \_\_\_\_\_ Optional: Letters of support.

**All materials must be returned to the Lehigh County Department of Community & Economic Development Office, 17 South Seventh Street, Room 519, Allentown, PA 18101-2401, by 4:00 p.m., Friday, May 25, 2018.**

**For questions or requests for additional information, please contact Virginia Haas, Community Revitalization & Development Manager, at (610) 782-3809 or [virginiahaas@lehighcounty.org](mailto:virginiahaas@lehighcounty.org).**

**This form must be returned with your application.**



**APPROVED**

Deferred: 09/13/17  
First Reading: 09/27/17  
Approved 9-0: 10/11/17

**COUNTY OF LEHIGH, PENNSYLVANIA  
COMMISSIONERS BILL 2017-34  
SPONSORED BY COMMISSIONER NOTHSTEIN  
REQUESTED DATE: SEPTEMBER 6, 2017  
ORDINANCE NO. 2017 - 131**

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**AMENDING THE ADMINISTRATIVE CODE TO INCLUDE A REVISED  
LEHIGH COUNTY GRANTS POLICY AND REPEALING PRIOR  
ORDINANCES**

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**WHEREAS**, the County of Lehigh (County) approves funding for a number of organizations and entities each year, either through the budget or the grant process; and

**WHEREAS**, it is the intent of the Board of Commissioners to provide more transparency for the taxpayers concerning the recipients of funding approved by the County, whether sourced from County tax dollars, or pass-through funding from other entities; and

**WHEREAS**, the Board of Commissioners desires to amend the Lehigh County Administrative Code to establish certain financial information requirements for those recipients of County-approved funding; and

**WHEREAS**, the County has enacted several ordinances which regulate the process by which the County distributes grant funds; and

**WHEREAS**, the general County Grants policy comprises Ordinances 1979-154; 1979-164; 1981-127; 1991-151; 1993-126; 1995-120; 1996-113; 1997-166; 2006-107; 2010-213; and 2013-127; and

**WHEREAS**, in addition to the general County grants policy, the County also has specific policies for Affordable Housing grants (Ordinance Nos. 1996-120 and 2007-

182), and Gaming grants (Ordinance No. 2009-118); and

**WHEREAS**, it is the desire of the Board of Commissioners to consolidate and revise the Grants policy, and incorporate it into the Administrative Code; and

**WHEREAS**, Ordinance approval is required to amend the Administrative Code.

**NOW, THEREFORE, IT IS HEREBY ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LEHIGH, PENNSYLVANIA, THAT:**

1. The foregoing Whereas clauses are incorporated herein as if set forth in their entirety.

2. The Administrative Code is hereby amended by adding the following sections to Article VI – Budgetary and Financial Policies and Procedures:

Section 610 – GRANTS – GENERAL PROVISIONS.

A. Definitions

1. Grant - funds or other aid of value, including services provided by the Lehigh County inmate work program, given to an organization for a particular purpose or purposes, but the usage of the term shall not include funds or other aid of value paid to an organization pursuant to a contract.

2. Organization – a domestic or foreign corporation for profit or not-for-profit, association, general or limited partnership, limited liability company, sole proprietorship, political subdivision or municipal authority.

B. All grants, unless otherwise specified herein, shall be allocated through the budget process or by ordinance.

C. The following requirements are applicable to all grants made by Lehigh County, including those specified in Sections 611, 612 and 613:

1. All organizations requesting grant funding from Lehigh County, whether funded by real estate tax dollars, other County revenues or pass-through funding shall provide the following information as part of the request for funding:

a. The current and previous fiscal year's budget, including the actual revenues and expenditures for the previous year.

b. Audited financial statements for the two (2) previous fiscal years.

c. The positions of all employees, officers and board members who receive \$50,000.00 or more in annual compensation, including bonuses, from the requesting organization.

d. The total compensation of the organization's five (5) highest compensated individuals.

e. A list of all funding sources and the total amount received from each funding source for the previous year.

f. A list of all funding sources for the current year, and a list of all pending applications for funding, including the amount requested.

2. This required information shall be submitted to the County Department head responsible for administering the grant, and shall be



posted on the County's website.

3. Organizations which cannot comply with these provisions must obtain a waiver recommended by the County Executive and approved by motion of the Board of Commissioners to be eligible to be considered for grant funding.

4. Commissioner Liaisons

a. If the Board of Commissioners specifically so requires, the appropriate authorities of the organization shall provide a written agreement that at least one (1) member of the Board of Commissioners of Lehigh County is to serve as a liaison between the organization's governing board and the Board of Commissioners, and will be entitled to receive advance notice of all meetings, to attend all meetings as an invited guest and to receive copies of the organization's minutes. As liaison to the organization, the designated commissioner will not be a voting member of the organization's governing board. This subsection shall only apply to organizations which receive more than Two Thousand Five Hundred Dollars (\$2,500.00) during a County fiscal year. This subsection shall not apply to municipalities.

b. The member of the Board of Commissioners selected to serve as liaison to the governing board of an organization shall be chosen by a majority of the members of the Board present at

the meeting at which the selection is made.

5. Matching Funds

Arts, cultural and historical organizations and civic organizations must provide, through private non-governmental funding sources, Three Dollars (\$3.00) for every One Dollar (\$1.00) of County funds, be it in real dollars or services, which they are allocated to receive in order to be eligible to receive County funds or services. A maximum limit for the amount of County funds or services which will be provided to each organization under this paragraph shall be passed annually and shall be contingent upon the availability of County resources, considering total County needs at the time proposed for the actual expenditure of County funds or provision of services to the organization concerned.

Organizations receiving Two Thousand Five Hundred Dollars (\$2,500.00) or less from the County in real dollars or services are exempt from the matching requirement of this subsection. The value of service to be provided shall be calculated based on the cost to the County providing the service. Organizations receiving grants of services may be exempt from the matching requirement if cause is shown that the matching requirement would impose a hardship. Such hardship determination shall be made in writing by the County Executive or his/her designee and approved by motion of the Board of Commissioners.

6. Tax Delinquency

a. Grants shall not be given to an organization that is delinquent on any taxes due the County until the taxes are paid in full. Delinquent shall herein be defined as the point when the taxes owed shall become the responsibility of the Tax Claim Bureau to collect.

b. If an organization becomes delinquent on taxes owed the County during a year when said organization is budgeted to receive a grant, grant funds shall be withheld in lieu of taxes until taxes are paid in full.

c. The Department of Administration shall issue written notice to the Board within sixty (60) days of the end of the fiscal year if a grant recipient is found to be delinquent on any taxes due the County. The County shall withhold payments until the taxes are paid in full.

d. The County of Lehigh shall not give grants to an organization that is also a lessee of the County until the rent due the County is paid in full as provided for in the terms of the lease agreement.

e. Lehigh County's application form for grants shall require applicants to certify that they are not delinquent on taxes or other obligations owed to the County, and shall describe the requirements of this section.

D. Failure to comply with these provisions shall disqualify an organization from receiving the grant requested and from receiving any grants from the County for a period of five (5) years.

Section 611 - QUALITY OF LIFE GRANTS.

A. Each grant is a single-year commitment and is subject to the availability of funds.

B. Quality of Life Grants may be awarded for specific cultural, civic or recreational programs, projects or events or for capital projects or operational support.

C. The following definitions shall apply to this section:

1. Civic: promoting, providing opportunities for or developing community well-being and/or the betterment of citizens through volunteer-based service activities.

2. Cultural: promoting, providing or developing an awareness of and/or stimulating participation in artistic or intellectual activities.

3. Recreational: promoting, providing or developing non-passive or passive sporting and/or leisure activities and opportunities that enhance physical or mental well-being.

D. The County Executive, through the Department of Community and Economic Development, shall coordinate the application, evaluation and award process for the Quality of Life program.

E. An Evaluation Committee shall be organized to work with the Department of Community and Economic Development for the purpose of evaluating grant

applications. The Committee shall consist of the following members: the County Executive, the Chair of the Board of Commissioners, two (2) members of the Board of Commissioners appointed by the Chair of the Board of Commissioners and two (2) members appointed by the County Executive.

F. The following organizations are eligible to request Quality of Life grant funding:

1. Cultural, civic or recreational organizations based in Lehigh County;  
or
2. Cultural organizations not based in Lehigh County which serve the Lehigh Valley region and receive a minimum of one to one matching support from the County government(s) in the other counties served.

G. In addition to the requirements set forth in §610, grant applications must meet the following four (4) requirements in order to be considered:

1. A grant request may be no more than 25% of an organization's budget;
2. A grant request may be no more than 25% of the Quality of Life fund;
3. A grant request may not exceed the prior year's grant by more than 5%; and
4. An organization requesting a grant from the Quality of Life program must be a cultural, civic or recreational organization as previously defined, and be recognized as either a nonprofit organization under Section 501(c)

of the Internal Revenue Code or a non-profit organization affiliated with a unit of local government.

H. Grant applications will be evaluated by the Evaluation Committee according to the following ten (10) criteria, which will be defined on the grant application:

1. Actual number of people served;
2. Actual geographic service area;
3. Grant dollars sought per person served;
4. Cultural value to the community;
5. Educational value to the community;
6. Community involvement in planning and programming;
7. Appeal to diverse constituencies;
8. Ratio of private dollars to grant dollars requested;
9. Administrative ability of the organization, including the organization's track record for success; and
10. Economic impact on the community of the particular project or program.

I. The Evaluation Committee shall give additional consideration to cultural or civic organizations based in Lehigh County which obtain matching support from other County governments for projects serving the entire Lehigh Valley region.

J. Funds will be distributed after July 1 of the County budget year for which grant funding has been approved.

K. A list of organizations receiving grants awards will be distributed and

reviewed by the Board of Commissioners during the budget process.

L. A list of organizations recommended to receive grant awards and their respective grant amounts will be included in the appendices of the proposed budget.

Section 612 - AFFORDABLE HOUSING GRANTS.

A. Purpose: The County Commissioners of Lehigh County intend to utilize the revenue from fees charged by the Recorder of Deeds to enable County residents to purchase or rent quality residential housing. Lehigh County established its Affordable Housing Fund pursuant to Ordinance Nos. 1996-120 and 2007-182.

B. Definitions: The following words and phrases when used in this section shall have the meaning given to them in this section unless the context clearly indicates otherwise:

1. "Affordable housing effort" – Any program or project duly approved by the County which increases the availability of quality housing, either sales, or rental or rehabilitation, to any Lehigh County resident whose annual income is less than the Lehigh County median income.

2. "County" – The County of Lehigh.

C. Disposition of Proceeds: All moneys raised for the recording of each deed and mortgage as provided in Ordinance No. 1996-120, shall be deposited in the general fund of the County and shall be allocated as follows:

1. A minimum of eighty-five (85%) percent of the moneys shall be set aside in a separate account to be used to fund affordable housing



efforts in the County;

2. The remainder of the fees may be used by the County for administrative costs associated with the affordable housing efforts.

D. Affordable Housing Effort: Affordable housing efforts may include, but shall not be limited to:

1. Providing local matching funds to secure National Affordable Housing Act of 1990 HOME funds;

2. Assisting or supporting housing efforts, by the Pennsylvania Housing Finance Agency and by commercial and thrift institutions;

3. Supporting second soft mortgage programs;

4. Providing funds for the development of affordable housing units or programs through a Request for Proposal (RFP) process;

5. Providing grants and disbursing funds for homeowner and housing rehabilitation programs that increase the availability of quality housing.

Over each five (5) year period, twenty percent (20%) of the moneys set aside for affordable housing efforts shall be directed to non-profits to be used for individual homeowner housing projects, including soft second loan programs for individual homeowners;

6. Supporting employee assistance housing programs.

E. The Lehigh County Department of Community and Economic Development shall create and work with a formal housing advisory committee which shall consist of not less than thirteen (13) people with expertise in regional housing

programs, finance, administration, county government and planning. This advisory committee will meet no more than quarterly to review proposals and make recommendations to the County. Any member of the advisory committee eligible to receive funding will not be entitled to vote on funding recommendations. The housing advisory committee shall include two (2) members of the Lehigh County Board of Commissioners: the Chair of the Board's Development Committee and a member of the Board selected by the Board.

F. Disbursal of Affordable Housing Funds

1. The Lehigh County Department of Community and Economic Development, with the assistance of the Housing Advisory Committee, is hereby authorized to administer and disburse the affordable housing moneys in accordance with this section.

2. For any month in which there has been disbursal activity, the Department of Community and Economic Development shall provide a monthly disbursal report regarding affordable housing funds to the Board of Commissioners.

3. Ordinance approval by the Board of Commissioners is required to disburse fund for any program or project involving more than three (3) housing units.

Section 613 - GAMING GRANTS.

The County of Lehigh's grant program for municipalities impacted by the South Bethlehem casino shall be administered as follows:

A. The County Executive, through the Department of Community and Economic Development, shall coordinate the application, evaluation and award process for gaming funds.

B. An Evaluation Committee shall be organized to work with the Department of Community and Economic Development for the purpose of evaluating grant applications. The Committee shall consist of the following members: the County Executive, the Director of Community and Economic Development, the Chair of the Board of Commissioners and one (1) member of the Board of Commissions appointed by the Chair of the Board of Commissioners. The Evaluation Committee shall present its grant recommendations to the Board of Commissioners.

C. Grants may be requested for capital projects, transportation needs of the municipality due to increases in traffic, safety and crime prevention programs needed to combat documented increases in crime or other requests as defined by the municipality, and which are needed as a result of the location of the casino in South Bethlehem.

D. Each grant may be for a single-year or multi-year commitment and will be subject to the availability of funds.

E. Each municipality receiving a grant shall post the information required by Section 610.C.1 on its municipal website.

F. The Board of Commissioners shall approve the grants by ordinance.

Section 614 – EXCEPTIONS.

A. The provisions of section 610.C shall not apply to organizations whose total amount of grant or grants received from the County in any one calendar year is

Two Thousand Five Hundred Dollars (\$2,500.00) or less.

B. Grants distributed pursuant to the Community Development Block Grant Program (“CDBG”), or pursuant to the HOME Investments Partnerships Program (HOME) for either for sewer and water lateral connections or for housing rehabilitation, shall not be subject to the requirements of section 610.C, so long as all federal and state requirements are met and ten (10) days prior written notice of each grant is provided to the Board of Commissioners.

C. A CDBG or HOME grant which has as its purpose payment for sewer and/or water lateral connections or for housing rehabilitation benefiting an individual homeowner may be paid directly to the contractor who has performed the work, under the following conditions:

1. The homeowner has received, and accepted by signature, the conditions of the grant;
2. The homeowner has solicited a minimum of three (3) written bids for the work performed, and provided them to the Lehigh County Department of Community and Economic Development (LC-DCED);
3. A fully executed agreement between the homeowner and the contractor has been provided to the LC-DCED; and
4. The homeowner has approved the work and provided written notice of the approval to the LC-DCED.

Section 615 – AUDIT.

The Controller may audit any organization receiving grant funds pursuant to his

or her duties under the Home Rule Charter and Section 502.a of this Administrative Code.

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3. The County Executive shall distribute copies of this Ordinance to the proper officers and other personnel of Lehigh County whose further action is required to achieve the purpose of this Ordinance.

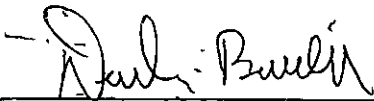
4. The proper officers and other personnel of Lehigh County are hereby authorized and empowered to take all such further action and execute additional documents as they may deem appropriate to carry out the purpose of this ordinance.

5. Any Ordinance or part of any Ordinance conflicting with the provisions of this Ordinance is hereby repealed insofar as the same affects this Ordinance. Specifically repealed are Ordinance Nos.: 1979-154; 1979-164; 1981-127; 1991-151; 1993-126; 1995-120; 1996-113; 1997-166; 2006-107; 2010-213; and 2013-127.

6. This Ordinance shall become effective January 1, 2018.

ADOPTED this 11<sup>th</sup> day of October, 2017, by the following vote:

<u>Commissioners</u>	<u>AYE</u>	<u>NAY</u>
Geoff Brace	X	
Thomas C. Creighton, III	X	
Percy H. Dougherty	X	
Dan Hartzell	X	
Amanda Holt	X	
David S. Jones, Sr.	X	
Marty Nothstein	X	
Brad Osborne	X	
Michael P. Schware	X	

ATTEST:   
Clerk to the Board of Commissioners

APPROVED this 18<sup>th</sup> day of October, 2017.

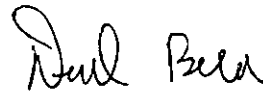
  
Thomas S. Muller  
Lehigh County Executive

ENACTED this 18<sup>th</sup> day of October, 2017.

COUNTY OF LEHIGH ORDINANCE 2017 – NO. 131

**CERTIFICATION**

I, DAVID BARILLA, Clerk to the Board of Commissioners of Lehigh County, do hereby certify that the attached is a true and correct copy of the ordinance adopted at a regular meeting of the Commissioners of Lehigh County held on the 11<sup>th</sup> day of **October, 2017**, and approved on the 18<sup>th</sup> day of **October, 2017** by the Lehigh County Executive, and effective on the 28<sup>th</sup> day of **October, 2017**.



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DAVID BARILLA, Clerk  
Board of Commissioners



**APPROVED**

First Reading: 08/12/09

Passed 9-0: 08/26/09

**COUNTY OF LEHIGH, PENNSYLVANIA  
COMMISSIONERS BILL 2009-85  
SPONSORED BY COMMISSIONERS McCARTHY & ECKHART  
REQUESTED DATE: JULY 23, 2009  
ORDINANCE NO. 2009-178**

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**ESTABLISHING A LEHIGH COUNTY GRANT PROGRAM FOR  
MUNICIPALITIES IMPACTED BY THE SOUTH BETHLEHEM CASINO**

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**WHEREAS**, pursuant to the Pennsylvania Race Horse Development and Gaming Act (Gaming Act), the County of Lehigh will receive a portion of revenues derived from the Sands Casino in South Bethlehem for the purpose of making municipal grants within the County (*See 4 Pa.C.S. §1403*); and

**WHEREAS**, the County of Lehigh is interested in assisting municipalities which may be impacted by the Sands Casino in South Bethlehem and which will not receive any gaming revenue; and

**WHEREAS**, the Gaming Act provides that money designated for municipal grants should be used to fund the costs of human services, infrastructure improvements, facilities, emergency services, and health and public safety expenses associated with licensed gaming operations; and

**WHEREAS**, the Lehigh County Department of Community and Economic Development wishes to create a formal application process for these grants, which will be conducted annually; and

**WHEREAS**, the application process will be similar to the Department of Community and Economic Development's current Quality of Life and Tourism Grant process; and

**WHEREAS**, the County Executive has recommended that ordinance approval be required to provide legislative review and oversight to the process and to authorize the award of the gaming revenue grants.

**NOW, THEREFORE, IT IS HEREBY ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LEHIGH, PENNSYLVANIA, THAT:**

1. The foregoing Whereas clauses are incorporated herein as if set forth in their entirety.
2. The County of Lehigh's grant program for municipalities impacted by the South Bethlehem casino shall be administered as follows:
  - a. The County Executive, through the Department of Community and Economic Development, shall coordinate the application, evaluation and award process for gaming funds.
  - b. An Evaluation Committee shall be organized to work with the Department of Community and Economic Development for the purpose of evaluating grant applications. The Committee shall consist of the following members: the County Executive, the Director of Community and Economic Development, the Chair of the Board of Commissioners and one (1) member of the Board of Commissions appointed by the Chair of the Board of Commissioners. The Evaluation Committee shall present its grant recommendations to the Board of Commissioners.

c. Grants may be requested for capital projects, transportation needs of the municipality due to increases in traffic, safety and crime prevention programs needed to combat documented increases in crime or other requests as defined by the municipality and which are needed as a result of the location of the casino in South Bethlehem.

d. Each grant may be for a single-year or multi-year commitment and will be subject to the availability of funds.

e. The Board of Commissioners shall approve the grants by ordinance.

3. The proper officers and other personnel of Lehigh County are hereby authorized and empowered to take all such further action and execute additional documents as they may deem appropriate to carry out the purpose of this Ordinance.

4. The County Executive shall distribute copies of this Ordinance to the proper offices and other personnel of Lehigh County whose further action is required to achieve the purpose of this Ordinance.

5. Any Ordinance or part of any Ordinance conflicting with the provision of this Ordinance is hereby repealed insofar as the same affects this Ordinance.

6. This Ordinance shall become effective in ten (10) days after enactment.

ADOPTED this 26th day of August, 2009, by the following vote:

<u>Commissioners</u>	<u>AYE</u>	<u>NAY</u>
Dean N. Browning	X	
Percy H. Dougherty	X	
Glenn Eckhart	X	
Gloria L. Hamm	X	
David S. Jones, Sr.	X	
Bill Leiner, Jr.	X	
Daniel K. McCarthy	X	
Sterling H. Raber	X	
Andy Roman	X	

ATTEST: Deirdre Bevilacqua  
CLERK TO THE BOARD OF COMMISSIONERS

APPROVED this 31st day of August, 2009.

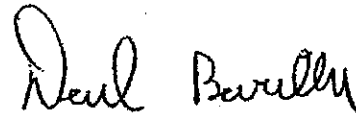
Donald T. Cunningham, Jr.  
DONALD T. CUNNINGHAM, JR.  
LEHIGH COUNTY EXECUTIVE

ENACTED this 31st day of August, 2009.

COUNTY OF LEHIGH ORDINANCE 2009 – NO. 178

**CERTIFICATION**

I, DAVID BARILLA, Clerk to the Board of Commissioners of Lehigh County, do hereby certify that the attached is a true and correct copy of the ordinance adopted at a regular meeting of the Commissioners of Lehigh County held on the 26th day of August, 2009, and approved on the 31st day of August, 2009 by the Lehigh County Executive, and effective on the 10th day of September, 2009.



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DAVID BARILLA, Clerk  
Board of Commissioners

## Whitehall Township, Lehigh County - Gaming Revenue - Grant Application

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Sands Casino Resort Bethlehem opened on May 22, 2009 in the City of Bethlehem, Northampton County. Under the local Share system established by the Pennsylvania Race Horse Development and Gaming Act, 4 Pa. C.S. § 1101 et seq. (the “Act”), Lehigh County is required to use a portion of the monies it receives as non-host County for the purpose of awarding municipal grants. On August 206 2009, by a unanimous vote, Lehigh County Commissioners passed Ordinance 2009-178 outlining the gaming grant distribution process.

### Pennsylvania Statewide Gaming Market Assessment

Whitehall Township is Lehigh County’s second most populated municipality with a funded police department. Whitehall Township’s MacArthur Road is a major north-south Gaming Corridor that is used by gaming patrons daily. MacArthur Road Gaming Corridor is the preferred and most efficient route into the Lehigh Valley from Cherryville, Walnutport, Palmerton, Jim Thorpe, Tamaqua and extending northward to Hazelton. Since the inception of Gaming in the Lehigh Valley in 2009, Whitehall’s commercial corridor has undergone remarkable changes while traffic volume have increased over time with some percentage attributed to gaming. It is also evident that a variety of shopping opportunities as well as the extensive dining options in Whitehall are an experience that any patron of the Sands will most likely take advantage of when visiting the area.

### Pennsylvania Statewide Gaming Market Assessment

In August of 2011, The Innovation Group conducted a “Pennsylvania Statewide Gaming Market Assessment”<sup>1</sup>, which noted that “the Eastern Region” (where the Sands is located) “represents the majority of the population in Pennsylvania with over 70% residing in the region”.

As there are several gaming facilities closer to Philadelphia area, it makes sense that the population from western and central Pennsylvania will travel to the Sands, going through Whitehall and other areas in western Lehigh County to get to the Sands Casino stopping along the way to take advantage of various amenities.

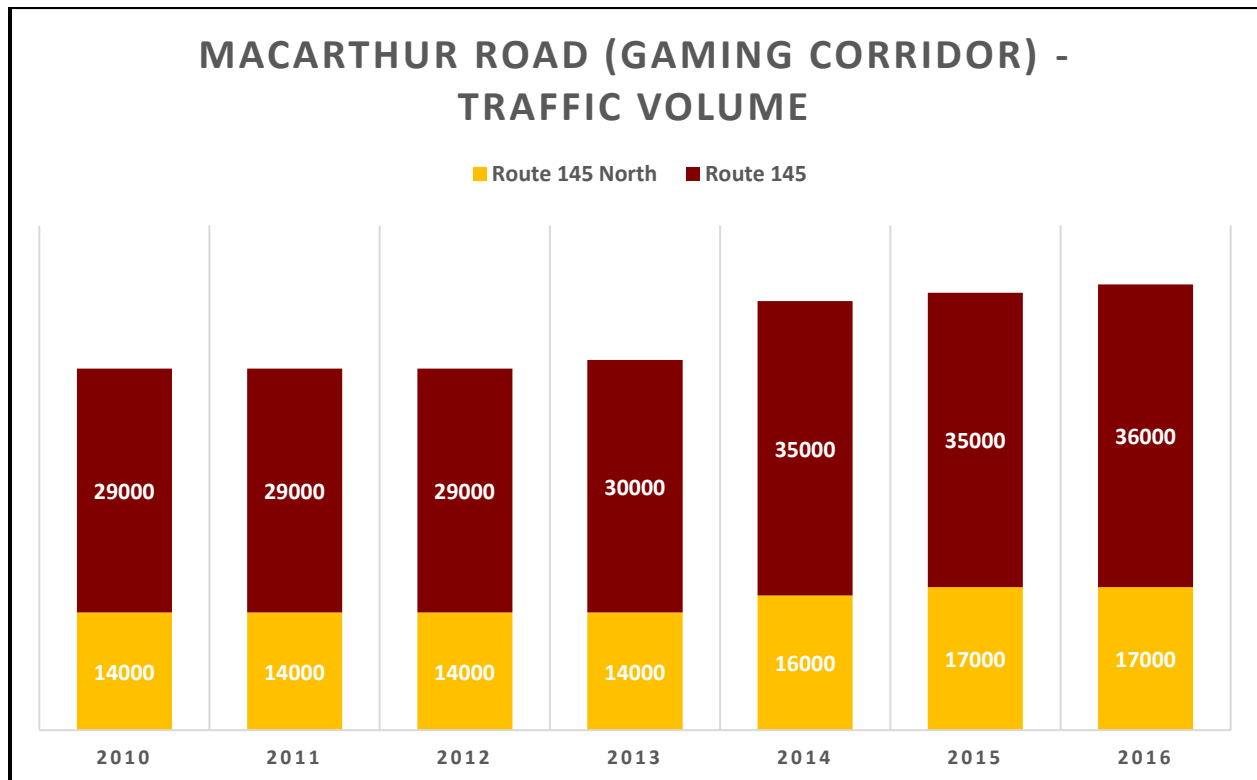
In addition, the Longwoods International 2011 Travel Profile of the Lehigh Valley Region<sup>2</sup> listed the Bethlehem Sands Casino Report as garnering 16% of the overnight trips to the region. In 2013, this figure had risen to 20% according to the Longwoods Pennsylvania Annual Travel Profile<sup>3</sup> and most certainly has only increased since this time. All of these trips have an impact on the local region with respect to increased traffic volume to all local amenities. Furthermore, this profile identified shopping as one of the top three major trip experiences for overnight travelers. As Whitehall has perhaps the highest density of these amenities (i.e. shopping, dining) in a convenient path to and from the Sands location, it is logical to determine that increase in traffic to and from the Sands Casino along MacArthur Road Gaming Corridor has been realized.



# Whitehall Township, Lehigh County - Gaming Revenue - Grant Application

## MacArthur Road (Gaming Corridor) Traffic Volume Increase

Since Gaming inception in 2009, traffic volume along the MacArthur Road corridor has increased despite the changing trends in the retail market. While isolated traffic counts along the corridor vary from week to week and season to season, annual traffic volume trends presented on PennDOT's historical traffic volume maps reveal an increasing trend of traffic along the MacArthur Road Gaming corridor. There is no discrete way to determine motorist destinations; however, while retail has held flat or had some attrition in recent years, popularity of entertainment venues like the Sands Casino has increased over time. This is best illustrated by increased annual revenue report monthly to the Pennsylvania Gaming Control Board. As such, it is logical to believe that entertainment and gaming patrons from within and all points north of Whitehall use MacArthur Road as a Gaming Corridor with an ultimate destination of the Sands Casino in Bethlehem. Historic Traffic Volume Maps reveal that both MacArthur Road North (North of P0329) and MacArthur Road proper have increased in traffic volume since gaming inception. The Traffic Volume graph illustrates this increasing trend.



Data Source: [http://www.dot7.state.pa.us/BPR\\_PDF\\_FILES/MAPS/Traffic/Traffic\\_Volume/Historical\\_Statewide\\_tvm\\_maps.htm](http://www.dot7.state.pa.us/BPR_PDF_FILES/MAPS/Traffic/Traffic_Volume/Historical_Statewide_tvm_maps.htm)



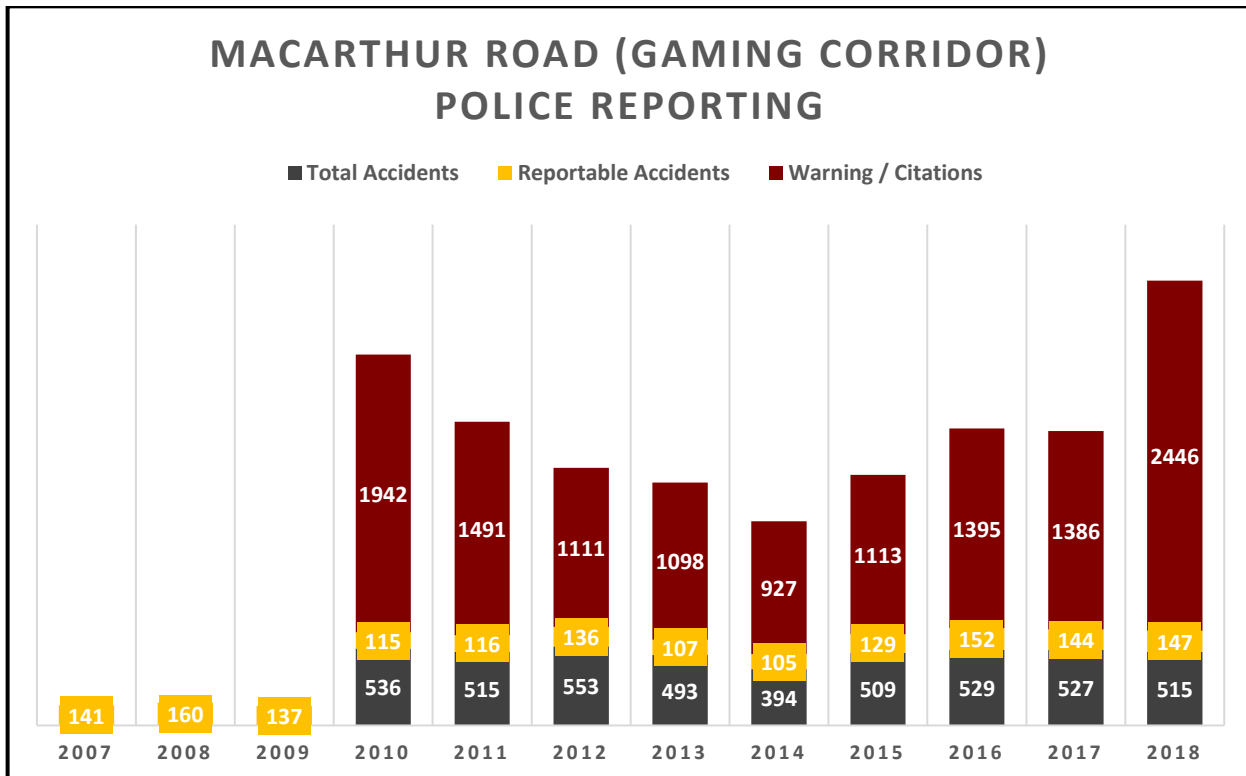
# Whitehall Township, Lehigh County - Gaming Revenue - Grant Application

## MacArthur Road (Gaming Corridor) Increase Traffic Enforcement and Citations

This increased traffic has resulted in the need for more police safety patrols and traffic enforcement as reflected by increased Traffic Warning/Citations and Reportable Accidents.

### Police Reporting From 2010 to 2018:

- Annual Traffic Warning and Citations issued have increased from 1942 to 2446.
- Annual Reportable Accidents have increased from 115 to 147.



## Whitehall Township Professional Police Department

Whitehall operates a Police Department with an annual budget of \$5,450,000. The department has 47 sworn officers. The **Patrol Division** has 38 officers including a Lieutenant, 5 Sergeants, 2 Corporals, 2 traffic enforcement officers, and School Resource Officer.

The **Criminal Investigation** Division has 1 Lieutenant, 1 Sergeant, and 2 Corporals. The Administrative Divisions has 1 Lieutenant and 1 Sergeant. Whitehall's Police Fleet consists of 23 Police Vehicles with intentions of replacing 5 of them in 2018.



## Whitehall Township, Lehigh County - Gaming Revenue - Grant Application

Whitehall Township is contiguous with the city of Allentown and provides resources to several Lehigh County agencies. One officer is assigned to the Lehigh County Drug Task Force and another is assigned to the Lehigh County Auto Theft Task Force. In addition, six officers are members of the Lehigh County Municipal Response Team. Whitehall Township's remains committed to these Regional initiatives in support of Lehigh County agencies.

### Gaming Related Crime associated with Whitehall

There have been documented cases of crimes related to gaming involving Whitehall residents. These crimes include but are not limited to access device fraud, prostitution, domestic abuse, and felony theft. Most recently, a Whitehall Township bank employee pleaded guilty of stealing nearly \$380k from an ATM at a branch bank located on Shadt Avenue within the Township of Whitehall. The theft occurred over a period of 9 months to fuel a gaming addiction. This example alone illustrates the adverse impact gaming has and how that impact affects residents and businesses within the Township.

Furthermore, these documented incidents directly associated with gaming may be indicative of other offenses that require significant Police resources to respond, investigate, and prosecute thereby taking valuable resources off the street that would otherwise increase police visibility and be a crime deterrent. Lehigh County's favorable approval of Whitehall Township Gaming Grant Application from Lehigh County's local gaming share will permit the Township to stretch enhance policing tools and commit other resources to further counter the effects increased traffic and crime.

## Gaming Impact Daily

www.whitehalltownship.com

Gaming Impact without Borders

- Since 2009

### Former Whitehall bank employee gets jail for stealing \$380k to fuel Gaming Addiction

January 3, 2014 (*The Morning Call, Jeff Sistrunk*)

A Whitehall woman could serve nearly two years in jail for stealing about \$380,000 from a township bank. Kimberly Troxell, 48, was ordered Thursday to spend 11 1/2 to 23 months in Lehigh County Prison by Judge Kelly L. Banach.

Troxell, a former manager at the Wells Fargo bank on Schadt Avenue in Whitehall, pleaded guilty in October to theft by unlawful taking, a felony, admitting she stole \$379,540 from the bank between November 2012 and July 2013. Troxell has repaid the bank \$20,000, according to Senior Deputy District Attorney Tonya Tharp.

Tharp said Troxell had managed Well Fargo's ATM machine and pocketed cash from it over the eight-month period. Troxell's attorney, Angelo Almonti, said Troxell developed a gambling problem that led to the thefts. He said she had been an employee at the bank for 15 years and the thefts were a "shock" to those who knew her as a "real stand-up citizen."

### Sands worker from Whitehall illegally provided customers with comp points, court papers say

July 10, 2013 (*The Express-Times, Sarah M. Wojcik*)

A Sands Casino Resort Bethlehem employee faces charges for providing customers with unearned comp points in February, according to court papers.

Fan Jiaying, 34, of the 800 block of Woodbury Lane in Whitehall Township, admitted to police during an interview that he'd illegally added points to the gaming cards of several different people four times between Feb. 17 and Feb. 18, court records show. Authorities say Jiaying had access to the "Bally System" used to track compensation points for Sands Casino patrons. Court records indicate Jiaying did this fraudulently, allowing the players with the cards in question to gain comp points they hadn't actually earned.

Jiaying was arraigned today before District Judge Patricia Romig-Passaro in Bethlehem on charges of unlawful use of a computer and access device fraud. He was released in lieu of \$5,000 unsecured bail.

### Whitehall Township man assaulted wife at Sands Casino Hotel, records say

May 29, 2012 (*The Express-Times, Jeff Sistrunk*)

A 55-year-old Whitehall Township man is charged with assaulting his wife at the hotel at Sands Casino Resort Bethlehem early Sunday, according to court records.

James Michael Potocnie, of the 4200 block of Abigail Lane, was arraigned before District Judge Jacqueline Taschner and released on \$25,000 unsecured bail.

When police responded to the lobby of the Sands hotel at 2:30 a.m., they encountered Erica Potocnie, who had a bloody icepack pressed against the back of her head, records say. Hotel security personnel told police they had gone to the eighth floor for a report of a person yelling for help, records say.

Police found a "visibly intoxicated" James Potocnie in the hotel room, and he said, "I didn't do anything. I didn't hit her. She beats me up," records say. James Potocnie later said his wife had come into the room and started "acting stupid," so he pushed her off the bed, at which point she struck her head on the center night stand, according to documents. However, Potocnie changed his story several times.

### Whitehall Township man pleads guilty to running prostitution ring at Sands Casino hotel

May 3, 2012 (*The Express-Times, Tom Shortell*)

A Whitehall Township man was sentenced to up to six months in Northampton County Prison today after he was caught running a prostitution ring at the Sands Casino Resort Bethlehem hotel. Joseph "Dave" Janis, 50, pleaded guilty to one count of promoting prostitution at his arraignment today in Northampton County Court. As part of his plea deal, the Northampton County District Attorney's office agreed to withdraw two more counts of promoting prostitution.

Court records show police began a prostitution bust Jan. 20 at the casino after receiving complaints and finding online ads promoting prostitution at the 302-room hotel. Police arrested Shannon Sicher on prostitution charges, but she told authorities Janis had brought her to the hotel and would receive a percentage of her earnings, according to a search warrant. Sicher also provided police with Janis' cellphone numbers, according to court documents. Police said one of the phones was used to post an ad for the prostitution service, a business he called At Your Pleasure.

## Whitehall Township, Lehigh County - Gaming Revenue - Grant Application

Whitehall Township is seeking \$62,250 in funding for the purchase a police vehicle with accoutrements and one (1) license plate reader. Acquisition cost for each police cruiser is estimated at \$47,520, which includes the base price of the vehicle at \$39,320, data terminal and equipment \$7615, and \$585 for a pedestal mount. Currently, five police cruisers have mileage in excess of 100,000 miles. Additionally, it is important to recognize that mileage does not factor in engine idle time, which reduces the effective life of a police vehicle. In order to maintain current staffing levels, assistance is needed for the acquisition of fleet vehicles to maintain operational visibility and sustain the current service levels as we strive to maintain the safest traffic environment for all travelling through Whitehall Township.

Whitehall also request funding for one (1) license plate reader at a cost of \$14,730. Currently, Whitehall does not have such equipment in its operations fleet. With recent changes in PA Registration law, such equipment is becoming a popular way for police to verify vehicle registration, identify drivers with expired license or active warrants and identify stolen vehicles. The readers automate the cumbersome process of taking down the plates and checking them against law enforcement databases and are constantly scanning while officers are on patrol or traffic enforcement detail. These assets are will allow Whitehall to continue its mission of effective law enforcement and maintaining a safe MacArthur Road, Lehigh County's gaming corridor that serves as a major north-south gateway to the Sands Casino located in the City of Bethlehem.

<b>2019 Whitehall Gaming Grant Request</b>	
<b>Asset Funding Request</b>	<b>Amount</b>
Purchase Police Vehicle with Accoutrements	\$47,520
Purchase one (1) license plate reader	\$14,730
<b>Total Requested Amount</b>	<b>\$62,250</b>

### Summary

Since inception, Whitehall Township has applied for a gaming grant on four occasions and has not received any funding from prior year awards. While there has been an emphasis on select communities in prior award years, Whitehall Township respectfully requests thoughtful consideration be given to expanding Lehigh County's gaming share to Whitehall Township to benefit public safety and in support of Lehigh County's 2<sup>nd</sup> largest municipality with a funded police department. In addition, Whitehall Townships Police Department is the 4<sup>th</sup> largest department in the Lehigh Valley only eclipsed by departments located in Allentown, Bethlehem and Easton.

This is the fourth year since the inception of the Lehigh County Gaming Grant. Whitehall Township has applied for gaming grants in the past but has not received funding in prior year awards. Crime associated with gaming or other criminal intent, is not defined by municipal borders. Per the revenue sharing agreement established in 2007, Whitehall Township is respectfully requesting **\$62,250** for the acquisition of one patrol vehicle.

# **ATTACHMENTS**

## Lehigh County Gaming Municipal Gaming Grants Awarded

## Lehigh County Share

Municipality	Grant	Amount	Grants Total
Coopersburg		\$1,500	
Fountain Hill	Engineering Cost Reconstruction of Delaware Avenue	\$49,000	
Salisbury	Safety checkpoints as part of the Casino Corridor Traffic Safety Project	\$6,800	\$57,300

\$50M License Fee Share
-------------------------

### 5/11/11 Bill 211-141

Municipality	Grant	Amount	Grants Total
Fountain Hill	Training and Equipment for a new part-time police officer	\$12,025	
Fountain Hill	Reconstruction of Delaware Avenue	\$61,748	
Salisbury	Safety checkpoints as part of the Casino Corridor Traffic Safety Project	\$15,447	\$89,220

Slot	Table Games
\$657,740	NA
<b>\$657,740</b>	

### 8/22/12 Bill 2012-124

Municipality	Grant	Amount	Grants Total
Fountain Hill	Training and outfitting two new part-time officers	\$23,444	
Fountain Hill	The purchase of a new utility patrol vehicle	\$34,493	
Salisbury	Funding for overtime for officers and for purchasing signs for the traffic corridor	\$14,998	
Upper Saucon	The purchase of a new police cruiser	\$30,000	
Upper Saucon	The purchase of mobile data terminals for nine police cruisers	\$45,000	\$147,935

### FY2010 - FY2011

Slot	Table Games
\$833,651	\$247,849
<b>\$1,081,500</b>	

### 6/26/13 Bill 2013-122

Municipality	Grant	Amount	Grants Total
Coopersburg	To replace a police cruiser	\$29,831	
Fountain Hill	For training and outfitting a new police officer	\$36,144	
Fountain Hill	To purchase portable radios and equipment for the volunteer fire department	\$15,767	
Fountain Hill	To purchase a pedestrian safety painting machine and bucket truck with a towable lift	\$37,000	
Salisbury	To pay for overtime for officers, purchase a new police vehicle and a speed display	\$49,851	
Upper Saucon	To purchase in-car video recording systems for nine (9) police cruisers	\$70,000	\$238,593

### FY2011 - FY2012

Slot	Table Games
\$901,704	\$234,003
<b>\$1,135,707</b>	

### 8/14/14 Bill 2014-22

Municipality	Grant	Amount	Grants Total
Coopersburg	Four (4) mobile computers and two (2) mobile speed devices	\$23,258	
Fountain Hill	For training and outfitting (3) new part-time police officers	\$37,000	
Fountain Hill	To purchase new patrol vehicle	\$43,000	
Fountain Hill	To purchase an emergency generator, turn-out gear and other fire equipment	\$97,325	
Salisbury	To pay for overtime for officers and (11) eleven mobile terminals and video equipment	\$130,305	
Upper Saucon	To purchase two (2) new police vehicles and speed display devices	\$81,400	\$412,288

### FY2012 - FY2013

Slot	Table Games
\$930,891	\$330,756
<b>\$1,261,647</b>	

### 11/24/15 Bill 2015-37

Municipality	Grant	Amount	Grants Total
Coopersburg	Purchase police cruiser with accoutrements	\$35,976	
Fountain Hill	Purchase police cruiser with accoutrements	\$42,397	
Salisbury	To pay for overtime for officers and mobile vehicle registration reader.	\$29,562	
Upper Saucon	Two (2) police patrol cars with accoutrements and two (2) mobile license plate readers	\$125,740	\$233,675

### FY2013 - FY2014

Slot	Table Games
\$897,249	\$354,487
<b>\$1,251,736</b>	

### 2016

Municipality	Grant	Amount	Grants Total
Coopersburg	Purchase police cruiser with accoutrements.	\$35,236	
Coopersburg	Purchase one (1) mobile license plate readers	\$14,025	
Upper Saucon Township	Two (2) police vehicles, 8 body cameras, speed device, mobile scanner, and mobile license plate reader.	\$74,540	
Fountain Hill	Two (2) fully equipped patrol vehicles and two (2) mobile license plate reader.	\$50,678	
Fountain Hill	Outfit and training three (3) parttime officers, five (5) digital cameras, ten (10) radios, five (5) printers and four (4) license plate scanners.	\$30,615	
Salisbury	325 overtime hours for officers, 1 police fully equipped police vehicle, one (1) license plate reader, two (2) mobile data terminal systems and license plate readers, nine (9) E-ticket systems, and three (3) window tint meters.	\$102,543	\$307,637

### FY2014 - FY2015

Slot	Table Games
\$924,546	\$406,027
<b>\$1,330,573</b>	

### 2017 (2017-20)

Municipality	Grant	Amount	Grants Total
Coopersburg	Purchase police cruiser with accoutrements.	\$37,237	
Coopersburg	To put towards License plate reader	\$5,471	
Upper Macungie Township	Purchase two (2) license plate readers	\$42,708	
Upper Saucon Township	Purchase police cruiser with accompanying accoutrements	\$35,000	
Fountain Hill	Outfit and training three (3) parttime officers, five (5) digital cameras, ten (10) radios, five (5) printers and four (4) license plate scanners.	\$106,084	
Salisbury	325 overtime hours for officers, one (1) AWD fully equipped police vehicle, LED speed sign, two (2) mobile data terminal systems and car camera systems, four (4) battery packs for LED message boards, and ENRADD speed timing device, five (5) traffic control. warning signs, fourteen (14) body cameras with supporting hardware.	\$118,363	\$344,862

### FY2015 - FY2016

Slot	Table Games
\$960,713	447656
<b>\$1,408,369</b>	

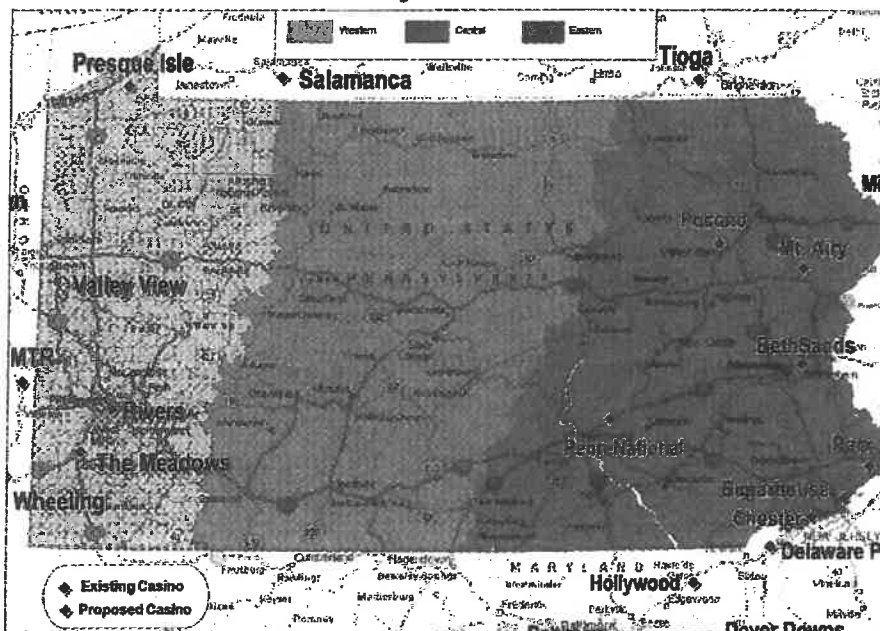
# Pennsylvania Statewide Gaming Market Assessment

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## Pennsylvania Market



### *Population*

The following section presents the population figures segmented by region, as explained above. The population is addressed both from a total population and gamer (21+) population standpoint. For comparison purposes who have included the statewide and national statistics.

#### **Total Population**

Population growth or decline is often described by using an average annual growth rate (A.A.G.). Positive average annual growth rates can be seen in the Eastern Region, while the other two regions are showing negative growth. The Eastern Region represents the majority of the population in Pennsylvania with over 70% residing in the region. The Western and Central region have shown declines in population both between 2000 and 2010 and continuing during the projected period of 2010 to 2015. In comparison, both the Pennsylvania Statewide and United State, populations are expected to increase between 2010 and 2015, albeit slightly at 0.07% and 0.8%, respectively. The chart below outlines the population for the three regions of Pennsylvania, the statewide totals and the aggregate for the United States to serve as a comparison in terms of both actual and projected average annual growth rates.

Pennsylvania has seen an increase of 26% in revenue from 2009 to 2010. This large increase is the result of newer facilities ramping up operations and the introduction of table games. The average year-over-year change among the other facilities, which had full year operations in 2009 and 2010, was 7%, with PARX experiencing the most growth at 20% and The Meadows experiencing the largest drop at 5%. The addition of table games at the casinos in July 2010 is also a key factor in the growth of the overall market, as it may show inflated revenue. As these changes took place, Pennsylvania saw its gaming positions rise almost 28% from 2009 to 2010. The western part of the state has seen an increase in revenue of 36% as the Pittsburgh market surged after the addition of The Rivers facility.

**Pennsylvania Total Gaming Market Performance (Revenue in millions)**

	2009 Rev	2010 Rev	% Change	2009 Positions	2010 Positions	% Change	2009 Win/Pos.	2010 Win/Pos.	% Change
Mohegan Sun	\$220.8	\$243.2	10.1%	2,466	2,820	14.3%	\$245	\$236	-3.7%
PARX	\$359.3	\$432.6	20.4%	2,904	3,799	30.9%	\$339	\$312	-8.0%
Harrah's Chester	\$315.9	\$326.5	3.3%	2,915	3,550	21.7%	\$297	\$252	-15.1%
Mt Airy	\$164.6	\$163.3	-0.8%	2,506	2,865	14.3%	\$180	\$156	-13.3%
Meadows	\$278.5	\$264.1	-5.1%	3,128	3,929	25.6%	\$244	\$184	-24.5%
Presque Isle	\$166.7	\$180.2	8.1%	1,995	2,286	14.6%	\$229	\$216	-5.7%
Penn National	\$237.7	\$268.5	12.9%	2,318	2,758	19.0%	\$281	\$281	0.0%
Rivers	\$78.8	\$267.7	239.9%	2,999	3,433	14.5%	\$179	\$214	19.6%
Sands Bethlehem	\$142.3	\$286.1	101.1%	2,964	3,636	22.7%	\$212	\$216	1.5%
Sugar House	N/A	\$54.2	N/A	N/A	1,844	N/A	N/A	\$288	N/A
Eastern	\$1,440.6	\$1,774.4	23.2%	15,084	20,123	33.4%	\$262	\$242	-7.7%
Western	\$523.9	\$712.0	35.9%	6,372	9,648	51.4%	\$225	\$202	-10.2%
Pennsylvania	\$1,964.6	\$2,478.7	26.2%	24,194	30,919	27.8%	\$222	\$220	-1.3%

Source: Pennsylvania Gaming Control Board; Innovation Group. 2010 includes table revenues which became operational in July 2010.

## Operators

The following section presents an introduction to the regional market segmentations, sub markets within the regions, operators in each market. For the purposes of this analysis we have split the state into two regions, The Eastern and Western Region. Within each region, we have segmented markets to better define the competitive landscape. Only data for full years of operation are presented in the tables so that accurate market share can be calculated.

### Eastern Region

The Eastern Region of Pennsylvania includes the Philadelphia, Poconos, Harrisburg, and Bethlehem-Allentown Markets. The Eastern Region still represents more than 70% of the state's gaming revenue, consistent with 70% of the population as well, which is to be expected as it has seven facilities, compared to three in the Western Region. The total revenue for the Eastern Region has grown to just over \$1.7 billion in 2010 as Mohegan Sun, PARX, and Chester have sharing approximately to 58% of the total revenue, with PARX holding the largest share at 25%.



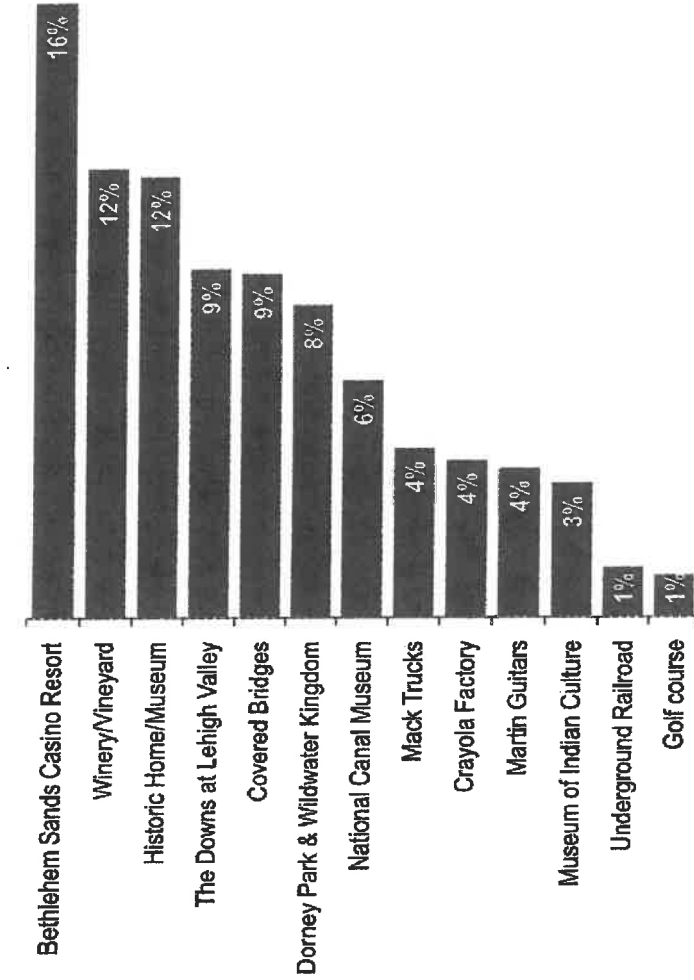
**Lehighwoods**

**2011 ANNUAL TRAVEL PROFILE**

**Lehigh Valley Region**

# Attractions/Events Visited Lehigh Valley Region

Base: Overnight Trips



**Lingwoods**

**Pennsylvania's  
Annual Traveler Profile  
2013 Travel Year**

**December 2014**

# Executive Summary

## Trip Experiences

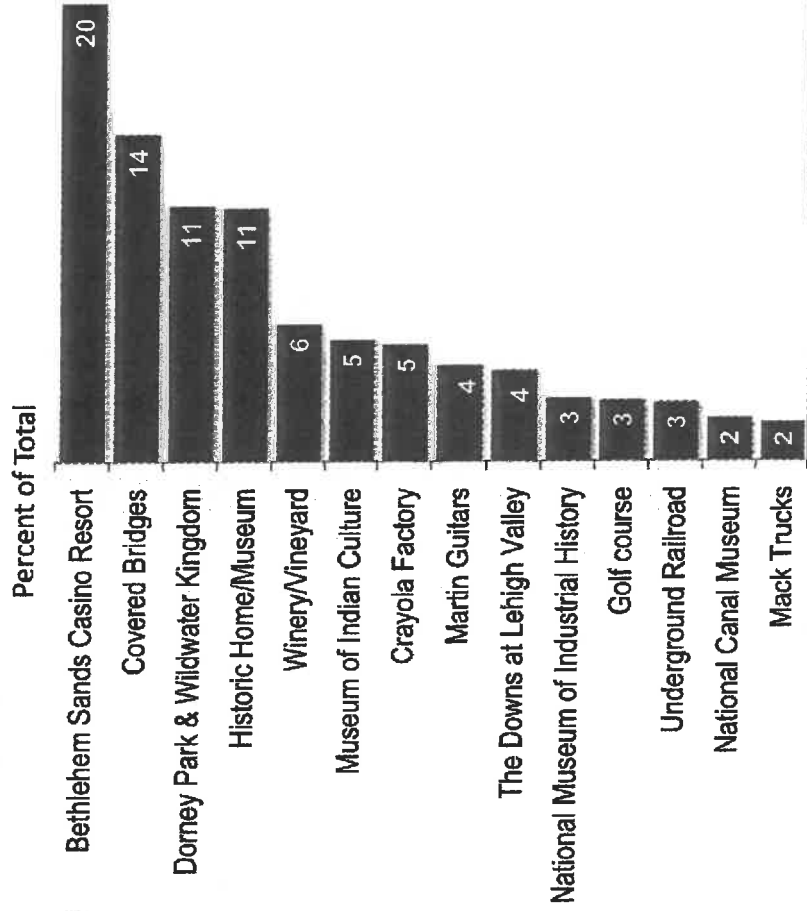
Shopping (both outlet and “other” shopping), scenic drives, and visiting historical houses/museums remained the top three trip experiences of PA’s marketable overnight travelers in 2013.

Participation rates for most types of trip experiences by PA’s marketable overnight travelers in 2013 were little changed from the prior year, except for the proportion of travelers visiting zoos returning to a level more consistent with the 6% long-term trend.

Shopping, scenic drives, and visiting historical houses/museums were also popular with the state’s marketable day-trip travelers in 2013.

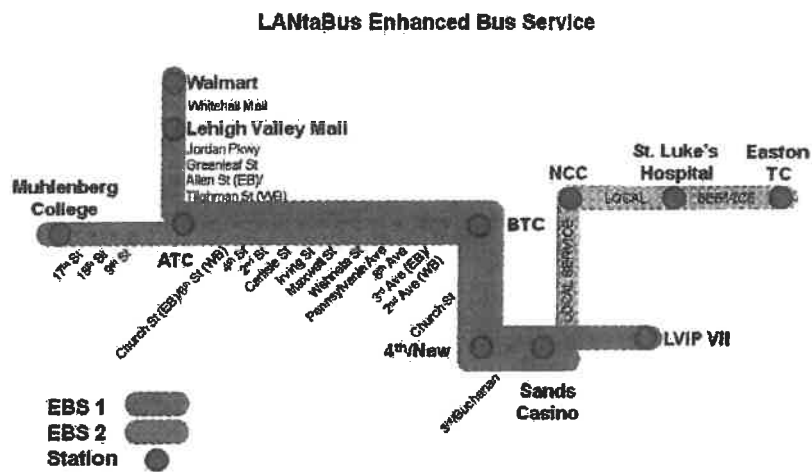
# Pennsylvania Attractions/Events — Lehigh Valley Region

Base: Overnight Trips



EBS 2 is shown as local service. Along that segment, only a few major stops are shown.

Figure 4: Schematic of Recommended Phase III/IV EBS System



4

2018 DODGE DURANGO  
DB BLACK

Sands Chrysler Jeep Dodge  
501 N. West End Blvd. (Route 309)  
Quakertown, PA 18951  
(215) 536-0946



PURCHASER'S NAME Whitehall Township Police SSN \_\_\_\_\_ DATE 1/18/2018  
PURCHASER'S ADDRESS 3731 Lehigh St D/O/B \_\_\_\_\_ H. PHONE \_\_\_\_\_  
CITY, STATE & ZIP Whitehall PA 18052 LIC. NO. \_\_\_\_\_ W. PHONE 610-437-3042

PLEASE ENTER MY ORDER FOR THE FOLLOWING:  NEW  CAR  USED  TRUCK  DEMO  STOCK NO. \_\_\_\_\_ VEHICLE PRICE \$ 29014.00  
YEAR MAKE MILEAGE 2018 Dodge Order \$ \_\_\_\_\_  
MODEL OR SERIES Durango BODY TYPE AWD \$ \_\_\_\_\_  
COLOR DB Black Clear Coat TRIM Cloth \$ \_\_\_\_\_  
M.V.I OR SER. NO. ENG. TYPE 5.7L \$ \_\_\_\_\_  
TO BE DELIVERED ON OR ABOUT SALESMAN Mike Buck \$ \_\_\_\_\_

IF A NEW VEHICLE SALE... The only warranties applying to this vehicle are those offered by the manufacturer. GAP INSURANCE \$ \_\_\_\_\_  
IF USED VEHICLE SALE-CHECK APPROPRIATE BOX ENVIRONMENTAL PROTECTION ITEMS \$ \_\_\_\_\_  
 AS IS: this Vehicle is sold "as is" by us. This motor vehicle is sold as is without any warranty. The purchaser will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle. SECURITY \$ \_\_\_\_\_  
 The only Dealer Warranty on this vehicle is the Limited Warranty which is issued with and made part of this order form. LESS REBATE (if Applicable) \$ \_\_\_\_\_  
CONTRACTUAL DISCLOSURE STATEMENT FOR USED VEHICLE ONLY LESS TRADE-IN VALUE \$ \_\_\_\_\_  
"The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale." SERVICE CONTRACT \$ \_\_\_\_\_  
"The information you see on the window form for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale." MAINTENANCE CONTRACT \$ \_\_\_\_\_  
TOTAL TAXABLE AMOUNT \$ 29014.00  
SALES TAX 0.00% \$ \_\_\_\_\_  
DOCUMENTARY FEE \$ \_\_\_\_\_

TRADE-IN DESCRIPTION AND ALLOWANCE  
Yr. Make Model Color Serial No. Trade-In Value \$ Less Balance Owed \$ Net Trade-In Allowance \$ \$0.00 Balance Owed To: Address: Account No.: Info From Good Thru

I CERTIFY THE ODOMETER READING ON MY ABOVE TRADE READS \_\_\_\_\_ MILES. THE ODOMETER HAS  HAS NOT  EXCEEDED 100,000 MILES. SIGNATURE: \_\_\_\_\_  
Deposit of \$ \_\_\_\_\_ is non-refundable unless customer and dealership are unable to secure financing for remaining balance. Signature \_\_\_\_\_

THERE ARE NO WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, MADE BY THE SELLER HEREIN, OR THE MANUFACTURER, ON THE VEHICLE OR CHASSIS DESCRIBED ON THE FACE HEREOF EXCEPT IN THE CASE OF A NEW VEHICLE OR CHASSIS. THE PRINTED NEW VEHICLE WARRANTY DELIVERED TO PURCHASER WITH SUCH VEHICLE OR CHASSIS AND HEREBY MADE A PART HEREOF AS THOUGH FULLY SET FORTH HEREIN IS THE ONLY WARRANTY APPLICABLE TO SUCH NEW VEHICLE OR CHASSIS AND IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IN THE CASE OF A USED VEHICLE OF CHASSIS. THE APPLICABILITY OF AN EXISTING MANUFACTURER'S WARRANTY THEREON, IF ANY, SHALL BE DETERMINED SOLELY BY THE TERMS OF SUCH WARRANTY. ASK SALES PERSON FOR COPY OF COMPLETE WARRANTY.

THIS CONTRACT IS NOT BINDING UPON EITHER THE DEALER OR THE PURCHASER UNTIL SIGNED BY AN AUTHORIZED DEALER REPRESENTATIVE. YOU, THE BUYER MAY CANCEL THIS CONTRACT AND RECEIVE A FULL REFUND ANY TIME BEFORE RECEIPT OF A COPY OF THIS CONTRACT SIGNED BY AN AUTHORIZED DEALER REPRESENTATIVE BY GIVING WRITTEN NOTICE OF CANCELLATION TO DEALER.

BUYER ACKNOWLEDGES THAT IF THIS BOX IS CHECKED, THIS AGREEMENT CONTAINS AN ARBITRATION CLAUSE. BUYER HAS READ ALL PAGE \_\_\_\_\_ IT AND AGREES TO ALL TERMS AND CONDITIONS IN THIS AGREEMENT.

Accepted By: \_\_\_\_\_ Date \_\_\_\_\_ Dealer Representative \_\_\_\_\_ Date \_\_\_\_\_ Purchaser's Signature \_\_\_\_\_

THE FRONT AND BACK OF THIS ORDER COMPRISE THE ENTIRE AGREEMENT AFFECTING THIS PURCHASE. IF A CREDIT SALE, REQUIRED INFORMATION CONTAINED ON A SEPARATE DISCLOSURE STATEMENT IS MADE A PART OF THIS FORM.

TRAILER TOW GROUP



SANDS CHRYSLER JEEP DODGE  
 501 N WEST END BLVD  
 QUAKERTOWN, PA 189512313

Configuration Preview

Date Printed: 2018-01-18 11:04 AM VIN:  
 Estimated Ship Date: VON:

Quantity: 1  
 Status: BA Pending order  
 FAN 1: 0113S Whitehall Township Police Dept  
 FAN 2:  
 Client Code:  
 Bid Number: TB8087  
 PO Number:

Sold to:  
 SANDS CHRYSLER JEEP DODGE (67280)  
 501 N WEST END BLVD  
 QUAKERTOWN, PA 189512313

Ship to:  
 SANDS CHRYSLER JEEP DODGE (67280)  
 501 N WEST END BLVD  
 QUAKERTOWN, PA 189512313

Vehicle: 2018 DURANGO SPECIAL SERVICE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO SPECIAL SERVICE AWD	34,195
Package:	22X	Customer Preferred Package 22X	0
	EZH	5.7L V8 HEMI MDS VVT Engine	2,995
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PXJ	DB Black Clear Coat	0
	APA	Monotone Paint	0
	*H7	Cloth Low-Back Bucket Seats	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	AHX	Trailer Tow Group IV	995
	TBB	Full Size Spare Tire	0
	LM1	Daytime Running Headlamps Low Beam	40
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	135	Zone 35-Washington	0
4EA	Sold Vehicle	0	
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB8087	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,095

Total Price: 39,320

Order Type: Fleet PSP Month/Week:  
 Scheduling Priority: 1-Sold Order Build Priority: 99  
 Customer Name:  
 Customer Address: USA  
 Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.



Standard Features - DS6T98-1500 SSV CREW CAB 4X4

Code	Description
JKV	115V Auxiliary Power Outlet
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
W1A	17" Steel Spare Wheel
WFP	17X7.0 Steel Wheels
XCH	2 Additional Key Fobs
DJG	215MM Front Axle
BAJ	220 Amp Alternator
DRN	235MM REAR AXLE
NFW	26 Gallon Fuel Tank
CB9	2nd Row In Floor Storage Bins
DMD	3.55 Rear Axle Ratio
SCF	4-Spoke Steering Wheel
MUS	4X4 Badge
EZH	5.7L V8 HEMI MDS VVT Engine
NAS	50 State Emissions
RCG	6 Speakers
DG1	6-Spd/Automatic 65RFE Transmission
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
CTL	Base Door Trim Panel
MNA	Black Door Handles
LE4	Black Exterior Mirrors
MB1	Black Front Bumper
MFF	Black Grille
MBN	Black Rear Bumper
CKJ	Black Vinyl Floor Covering
XJ8	Body Color Fuel Filler Door
CAC	Bucket Seats
LPE	Cargo and CHMSL Lamp
WMJ	Center Hub
XFH	Class IV Receiver Hitch
*D5	Cloth Front/Vinyl Rear Seats
DS7	Conventional Differential Frt Axle
DS8	Conventional Differential Rear Axle
HGB	Dash Liner Insulation
X82	Door Parts Module
CSP	Driver/Passenger Assist Handles



Standard Features - DS6198-1500 SSV CREW CAB 4X4

Code	Description
JJB	Dual Note Electric Horns
DH9	Elec Shift-on-the-Fly P/Time T/Case
BNB	Electronic Stability Control
NHN	Electronically Controlled Throttle
NHA	Engine Oil Cooler
NHJ	Exterior Mirrors w/Heating Element
RDD	Fixed Long Mast Antenna
HGF	Floor Tunnel Insulation
MXC	Front Bumper Sight Shields
X83	Front End Parts Module
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Belts
MDA	Front License Plate Bracket
LAX	Front Passenger Seat Belt Alert
SHA	Front Stabilizer Bar
MEN	Front Wheel Spats
TBB	Full Size Spare Tire
Z6D	GVW Rating 6800#
LME	Halogen Quad Headlamps
NMC	Heavy Duty Engine Cooling
NHD	Heavy Duty Transmission Oil Cooler
MW5	Hemi Badge
LA6	Incandescent Taillamps
JA4	Instrument Cluster
JBF	Instrument Panel Black Bezel
X81	Instrument Panel Parts Module
XJJ	Locking Tailgate
RS6	Media Hub (USB, Aux)
MCL	Molded-in-Black Upper Fascia
APA	Monotone Paint
NZD	Next Generation Engine Controller
XA8	Non Adjustable Pedals
TTM	P265/70R17 BSW All Season Tires
XAC	ParkView Rear Back-up Camera
XBS	Pickup Box
JRT	Power 10-Way Driver Seat
JKY	Power Accessory Delay
GT6	Power Heated Mirrors, Fold-Away
JPB	Power Locks
JPW	Power Lumbar Adjust
SBA	Power Rack and Pinion Steering
JP3	Pwr Front Windows, 1-Touch, Up & Down
XFC	R1234YF A/C Refrigerant



Standard Features - DS6T98-1500 SSV CREW CAB 4X4		Description
Code		
RA1	Radio 3.0	
MS2	Ram 1500 Badge	
MGA	Ram's Head Badge	
LCH	Rear Dome Lamp	
GJD	Rear Fixed Window	
CFM	Rear Folding Seat	
SGB	Rear Heavy Duty Shock Absorbers	
SHF	Rear Stabilizer Bar	
CUE	Rear Underseat Compartment Storage	
MPP	Rear Wheel Spats	
MHL	Rear Wheel Well Liners	
GXM	Remote Keyless Entry with All-Secure	
RSX	Remote USB Port	
RS3	Remote USB Port - Charge Only	
GN4	RR View Auto Dim Mirror w/Display	
X8Z	Seat Parts Module	
GXX	Sentry Key Theft Deterrent System	
AHB	Special Service Group	
NHM	Speed Control	
XMF	Spray in Bedliner	
CJ2	Supp. Side Curtain Frt/Rr Air Bags	
CJ1	Supplemental Frt Seat Side Air Bags	
CGS	Supplemental Side Air Bags	
SUA	Tilt Steering Column	
GAC	Tinted Glass Windows	
GBB	Tinted Windshield Glass	
XBN	Tip Start	
X88	Tire & Wheel Parts Module	
TBM	Tire Carrier Winch	
XGM	Tire Pressure Monitoring Display	
XFU	Trailer Tow w/4-Pin Connector Wiring	
XXS	Upfitter Electronic Module (VSIIM)	
CV3	Urethane Shift Knob	
JHA	Var Intermittent Windshield Wipers	
LAZ	Vehicle Information Center	

Package Details		
Package Contents	SSV FWP (USD)	MSRP (USD)
5.7L V8 HEMI MDS VVT Engine	0	0
6-Spd Automatic 65RFE Transmission	0	0
Package Value Price	0	0
<b>NET PACKAGE PRICE</b>	<b>0</b>	<b>0</b>



*Whitehall Township  
3219 MacArthur Rd.  
Whitehall, PA 18052*

*610-437-5524 Phone  
610-437-6963 Fax*

## **Specifications**

**FOR**

### **EQUIPMENT for 2018 Police Vehicles**

***Bid NO. 18-16***

***Michael P. Harakal, Jr.  
Mayor***

***John D. Meyers  
Deputy Mayor***

***Mary Ann Miller, CPPO  
Purchasing Agent***

***Michael Marks  
Police Chief***

***April 2018***

***Due Date: Wednesday, May 16, 2018 at 3:00 p.m.  
Open Date: Thursday, May 17, 2018 at 3:00 p.m.***

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**Your Bid package must include:**

- Proposal Page
- Signature Page

**Direct Inquiries to: Technical Questions:**

Lieutenant Greg Bealer 610-437-3042  
Email: [gbealer@whitehallpd.com](mailto:gbealer@whitehallpd.com)

Steve Carpenter 610-437-5524 x141  
Chief Mechanic  
Email: [scarpenter@whitehalltownship.com](mailto:scarpenter@whitehalltownship.com)

**Bidding Procedures:**

Mary Ann Miller, CPPO 610-437-5524 x136  
Purchasing Agent  
Email: [mmiller@whitehalltownship.com](mailto:mmiller@whitehalltownship.com)

**WHITEHALL TOWNSHIP**

**NOTICE TO BIDDERS**

The Township of Whitehall is soliciting Sealed Proposals for:

**BID No. 18-16 "Equipment for 2018 Police Vehicles"**

Sealed Proposals will be accepted on or before, Wednesday, May 16, 2018, 3:00 p.m. Proposals will be publicly opened and read aloud, Thursday, May 17, 2018, 3:30 p.m. at the Whitehall Township Municipal Building.

Contract Documents can be obtained at the Municipal Building, 3219 MacArthur Road, Whitehall, PA 18052, fax request to (610) 437-6963 or via our website at: [www.whitehalltownship.org](http://www.whitehalltownship.org).



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MARY ANN MILLER, CPPO  
Purchasing Agent

MM/mkd

LEGAL AD:  
Coplay Whitehall Press  
05/03/18 & 05/10/18

cc: Board of Commissioners  
Michael P. Harakal, Jr., Mayor  
John D. Meyers, Deputy Mayor  
Lt. Greg Bealer, Whitehall Police  
Steve Carpenter, Chief Mechanic  
Brian Corrigan, Finance Officer  
Diane Lindeman, Accounts Payable Clerk  
Michael Marks, Police Chief  
John Rackus, Bureau Chief of Public Works  
Lobby Bulletin Board  
File



## SCOPE OF WORK

### 1.0 GENERAL:

1.1 It is the intent of this "Bid" to secure a Vendor to provide Police equipment to the Whitehall Township Police Department for their 2018 Vehicles.

1.1.1 2018 Dodge Charger AWD - Granite Pearl Clear

1.1.2 2018 Dodge Charger AWD - Pitch Black Clear Coat

1.1.3 2018 Dodge Durango AWD - DB Black Clear Coat

1.1.4 2018 Dodge Durango AWD - DB Black Clear Coat – w/Trailer Tow

1.1.5 2018 Dodge Ram D1500 4X4 - Brilliant Black Crystal Pearl

1.2 The equipment bid shall be brand new and the manufacturer's latest model, and shall be genuine manufacturer's part of equipment.

### 2.0 DELIVERY/COMPLETION:

2.1 Delivery and inspection point for all equipment: Whitehall Township, Municipal Garage, 3630 Municipal Drive, Whitehall, PA 18052-2900.

### 3.0 GUARANTEE:

3.1 All equipment shall be guaranteed by the bidder for a period of one (1) year from the date of delivery against defects in design, material and workmanship.

**\*\*\*END OF SCOPE OF WORK\*\*\***

## INSTRUCTIONS TO BIDDERS

### 4.0 AWARD CRITERIA:

- 4.1 Contract of purchase will be awarded to the lowest responsible bidder. The Township reserves the right to reject any and all bids or any part of a bid without making explanation to anyone.

### 5.0 BID PREPARATION:

- 5.1 Bid proposals must be written in ink or typewritten and shall be submitted on the forms issued. Unsigned bids will not be accepted. No bid may be considered if received after the time shown in Notice to Bidders. Contractors are expected to examine all instructions, specifications, drawings, sites, installations, etc. Failure to do so will be at the Contractor's risk. Erasures or other changes must be initialed by the person signing the bid.
- 5.2 ALL BID PROPOSALS SHALL BE SUBMITTED TO THE TOWNSHIP OF WHITEHALL, 3219 MacArthur ROAD, WHITEHALL, PA 18052, IN A SEALED ENVELOPE WITH THE "BID NAME" AND "NUMBER" PROMINENTLY MARKED ON THE OUTSIDE OF THE ENVELOPE.

### 6.0 BIDDER ELIGIBILITY:

- 6.1 Bids will only be accepted from manufacturers, authorized distributors, dealers or Contractors who are actively engaged in the sale, manufacture or type of construction of the item(s) called for in the bid.
- 6.2 In order to aid the Township in determining the responsibility of any bidder, the Township may require the bidder to submit evidence of the Bidder's experience and familiarity with the work as called for in the Specifications.
- 6.3 No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the Township upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said Township or had failed to perform faithfully any previous contract with the Township.

### 7.0 CLARIFICATION OF INSTRUCTIONS:

- 7.1 Should a prospective bidder find a discrepancy in, or omission in, the Specifications or Instructions to Bidders, or should be in doubt as to the meaning of any term contained therein, he/she shall notify in writing the Purchasing Agent of the Township who will clarify any discrepancies by sending written instructions to all bidders. The envelope containing written request for clarification should be clearly marked (hand written) with the words "CLARIFICATION" and the bid name.

### 8.0 EQUAL EMPLOYMENT:

- 8.1 The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age or national origin. The contractor will take affirmative action to ensure that applicants are employed without regard to their race, color, religion, sex, age or national origin. Contractors will take steps to insure employees are treated during employment without regard to their race, color, religion, sex, age or national origin. Such action shall include but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or

termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. All bidders shall comply with DER Nondiscrimination Clause.

8.2 The contractor shall comply with all provisions of the Americans and Disabilities Act P.L. 101-336 (1990) and shall hereby aver that it will not discriminate against any employee or applicant for employment because of disability.

9.0 EXCEPTIONS:

9.1 Any exceptions to terms, conditions, or other requirements in any part of this Invitation to Bid must be clearly pointed out in the offeror's bid. Otherwise, the Township will consider that all items offered are in strict compliance with this Invitation to Bid, and the successful proposer will be responsible for compliance.

10.0 FEDERAL EXCISE AND PA SALES TAX:

10.1 The Township of Whitehall is exempt from Federal Excise Taxes and Pennsylvania Sales Taxes, as a political subdivision of the Commonwealth of Pennsylvania. Net prices as shown in the bid shall exclude such Federal and State Tax amounts.

10.2 This provision shall not apply to construction, repair and/or maintenance contracts where the bidder purchases supplies, materials and/or equipment for the performance of the contract and includes the costs thereof in computation of the bid.

11.0 F.O.B. POINT:

11.1 Bid prices quoted shall be F.O.B. Destination, unload and installation of the material when installation is required.

12.0 GUARANTEE:

12.1 The Contractor shall guarantee that all the materials used and all the work done under the contract shall fully comply with the requirements of the plans and specifications and the instructions of the Township.

12.2 All expenses covering return or replacement of defective or improper merchandise will be assumed by the Contractor. In no instance shall the Contractor refer the Township to any distributor or manufacturer for settlement of any claim arising from defective or improper merchandise. If the Contractor shall fail to replace or repair any defective or improper merchandise within thirty (30) days from date of notice, the Township may make the necessary corrective arrangements and charge the cost to money due the Contractor or bill the Contractor. The Contractor agrees to reimburse the Township in such instance. Samples of any warranties or guarantees which will apply to the goods being offered for sale shall be included as part of the bid.

13.0 INVOICING:

13.1 Invoices shall be sent in duplicate to: WHITEHALL TOWNSHIP, 3219 MacArthur Road, Whitehall, PA 18052.

13.2 Upon completion and acceptance, invoice is to be paid within thirty (30) days.

14.0 LIQUIDATED DAMAGES:

14.1 The Township is authorized to deduct and retain out any monies, that may be due or become due to the Contractor under this agreement, the sum of fifty (\$50.00) dollars per day, not as a penalty but as liquidated damages for each and every day that the work is not completed beyond the time stipulated in the information and conditions; provided that due account shall be taken of any authorized adjustment of the completed schedule.

15.0 NO BID REPLY FORM:

15.1 Contractors who will not bid this proposal must complete “No Bid Reply Form” and return to: WHITEHALL TOWNSHIP, Purchasing Department, 3219 MacArthur Road, Whitehall, PA 18052.

16.0 PERFORMANCE:

16.1 In case of default by the Contractor, the Township may procure the commodity or services from other sources and hold the Contractor responsible for any excess costs occasioned thereby.

17.0 PERMITS AND LICENSES:

17.1 The Contractor is responsible for obtaining all necessary permits and licenses required to execute and complete the project.

18.0 PRICES:

18.1 All prices are based on delivery to the destination designated in the invitation including packing charges. Machines, equipment, vehicles shall be fully assembled, serviced and ready for use. Construction and service prices shall include all labor, material and tools to complete or perform the required work in place. Any discounts for payment (Invoicing Terms) should be entered on the Proposal Page and will be considered in the evaluation.

18.2 All prices quoted shall be guaranteed at least throughout the contract term and be “F.O.B Destination”, furnished, delivered and installed at the following locations:

18.2.1 Whitehall Township, 3219 MacArthur Road, Whitehall, PA 18052

19.0 PUBLIC INFORMATION AND SUNSHINE LAWS REQUESTS:

19.1 Under Pennsylvania’s “Right to Know” laws, (65 P.L. 390, sec. 66.1, 66.2, 66.3, 21 June 1957), the public is provided access, at any reasonable time, to “any ... contract dealing with the receipt or disbursement of funds by an agency or its acquisition, use or disposal of services or of supplies, material, equipment or other property...”. The public is to have access to these public records to “have the right to take extracts or make copies of public records and to make photographs or Photostats of the same *while such records are in the possession, custody and control of the lawful custodian of such records...*”

19.2 The Township will make available, by appointment, all public records of bids, contracts, etc at the Office of Purchasing, after award of the contract. Copies may be made in the Office of Purchasing of said public records at the cost of the requesting party.

20.0 QUANTITIES:

20.1 The quantities set forth in the Proposal are estimates. Awards may be made for more or less. The Township may make an award for all or some of the items set forth in the Proposal and reserves the right to reject any or all bids.

21.0 TERMINATION:

21.1 If the Contractor is adjudged as bankrupt, or if he makes a general assignment for the benefit of this creditors, or if a receiver is appointed on account of his insolvency, or if he persistently or repeatedly refuses or fails, except in case for which extension of time is provided, to supply enough properly skilled workmen or proper materials, or if he fails to make prompt payment to Subcontractors or for material or labor, or persistently disregards laws, ordinances, rules, regulation or order of any public authority having jurisdiction, or otherwise is guilty of a substantial violation of a provision of the Contract Documents, then the Township of Whitehall, upon the certification of the Assistant Executive that sufficient cause exists to justify such action may, without prejudice to any right or remedy and after giving the Contract seven (7) days written notice, terminate the employment of the Contractor and take possession of premises an finish the work by whatever method he may deem expedient.

21.2 In such case the Contractor shall not be entitled to receive any further payment until the Work is finished.

21.3 If the unpaid balance of the Contract price shall exceed the expense of finishing the work, including compensation for additional administrative services, such excess shall be paid to the contractor. However, if such expenses shall exceed the unpaid balance, the Contractor shall be liable for payment of the difference to the Township.

22.0 WARRANTY:

22.1 Neither the final payment nor any provision in the contract documents, nor the use of the bid item(s) by the Township shall constitute an acceptance of items found not to comply with stipulations of the contract documents. The vendor shall be held liable to replace, at his own expense, any and all parts which are found to be defective in quality or assembly during a period of not less than one (1) year after date of acceptance of the bid item(s). This unqualified quaranty shall be in addition to any standard warranty offered on the equipment by the manufacture.

23.0 WITHDRAWAL OF BID:

23.1 If, within twenty-four (24) hours after the bids are opened, any Bidder files a duly signed written notice with the Township of Whitehall, and promptly thereafter demonstrates to the reasonable satisfaction of the Township that there was a material and substantial mistake in the preparation of its bid, that bidder will not be permitted to modify its bid but may withdraw its bid and the bid security will be returned.

23.2 Thereafter, that bidder will be disqualified from further bidding on the goods or services to be furnished under this "Invitation to Bid".

Bidders name \_\_\_\_\_

Item	Qty	Description	Unit Cost	Extension
1	2	Havis 25" Console for 2018 Charger		
2	2	Havis 20" Console for 2018 Durango		
3	1	Havis 22" Console for 2018 Ram 1500		
4	1	Havis 4 Piece Hump Mounting Bracket for 2018 Ram Pick-Up		
5	5	Havis Cup Holder		
6	3	Whelen Flatlighter Visor Light Red/Blue - 3 Admin. Vehicles		
7	4	Federal Signal Micro Pulse Under Mirror Light (Red/Blue)		
8	1	Whelen Liberty II 48" Red/Blue LED Lightbar with Opticom Emitter and Colored Len's and Mounting Brackets for 2018 Durango		
9	1	Whelen Siren Speaker Bracket for Durango		
10	1	Whelen Siren Speaker Bracket for RAM 1500 (Driver's Side)		
11	2	Whelen Siren Speaker Bracket for Dodge Charger		
12	8	Magnetic Microphone Holder		
13	5	Federal Signal Red/Amber Micro Pulse Ultra 6-LED Light Head		
14	5	Federal Signal Blue/Amber Micro Pulse Ultra 6-LED Light Head		
15	10	Federal Signal Swivel Mount Bracket for 1 Micro Pulse Light		
16	10	Blue /Red Micro Pulse Ultra 6-LED		
17	2	LED Prisoner Light		
18	4	Rear Light Flasher for Brakes (total rear) (Durango and Charger)		

**Note: No Subs**

State Lead Time \_\_\_\_\_

\$ \_\_\_\_\_

**Total Costs**

\_\_\_\_\_ **Price Written Out**

**SIGNATURE PAGE**

TO: WHITEHALL TOWNSHIP  
3219 MacArthur Road  
Whitehall, PA 18052

DATE: \_\_\_\_\_

The Undersigned having examined the Specifications, Standard Requirements and all other documents and being familiar with the various conditions under which these services and/or supplies are to be used, agrees to furnish all labor, material, tools, equipment and services to furnish the requirements called for in the bid, for the prices stated on Proposal Page.

The Undersigned hereby certify that this proposal is genuine and not sham, collusive, or fraudulent or made in the interest of or in behalf of any person, firm or corporation not herein names, and that the undersigned has not, directly or indirectly, induced or solicited any Bidder to submit a sham bid or any other person, firm or corporation from bidding and that the undersigned has not, in any manner, sought by collusion to secure for himself any advantage over any other Bidder.

Company Name \_\_\_\_\_

Address \_\_\_\_\_  
Zip Code \_\_\_\_\_

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail Address \_\_\_\_\_

Years in Business \_\_\_\_\_ as ( ) Individual ( ) Partner or ( ) Corporation

Federal I.D.# \_\_\_\_\_ or Social Security # \_\_\_\_\_

(Seal)

ADDENDUM #1 \_\_\_\_\_ (date)

ADDENDUM #2 \_\_\_\_\_ (date)

ADDENDUM #3 \_\_\_\_\_ (date)

**NO BID REPLY FORM**

TO: WHITEHALL TOWNSHIP  
3219 MacArthur Road  
Whitehall, PA 18052  
Attn: Mary Ann Ramey, CPPO

DATE: \_\_\_\_\_

To assist us in obtaining good competition on our Request for Bids, we ask that each firm has received an invitation, but does not wish to bid, state their reason(s) below and return to this office. This information will not preclude receipt of future invitations unless you request removal from the Bidders' List by so indicating below, or do not return this form or bonafide bid.

Unfortunately, we must offer a "No Bid" at this time because:

- \_\_\_\_\_ 1. We do not wish to participate in the bid process.
- \_\_\_\_\_ 2. We do not wish to bid under the terms and conditions of the Request for Bid document. Our objections are:  
\_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ 3. We do not feel we can be competitive.
- \_\_\_\_\_ 4. We cannot submit a Bid because of the marketing or franchising policies of the manufacturing company.
- \_\_\_\_\_ 5. We do not wish to sell to the Township of Whitehall. Our objections are:  
\_\_\_\_\_  
\_\_\_\_\_
- \_\_\_\_\_ 6. We do not sell the items/services on which Bids are requested.
- \_\_\_\_\_ 7. Other:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
FIRM NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_ We wish to remain on the Bidders' List.

\_\_\_\_\_ We wish to be deleted from the Bidders' List.





Selex ES, Inc.  
 ELSAG ALPR/ANPR Solutions  
 4221 Tudor Lane  
 Greensboro, NC 27410

DUNS#: 198749777  
 FED TAX ID: 980353098

## QUOTE

Prepared By: Stephanie Pluchino stephanie.pluchino@elsag.com  
 Phone: (845) 490-1381

Please include the quote number on your purchase orders and email them to sales@leonardocompany-us.com for processing

Quote#: 15296  
 Funding Source:  
 Grant Details:  
 Payment Method:  
 Terms: Net 30 days from date of shipment. If installation is required then Net 30 days from the Installation Date. Elsag agrees not to ship equipment until an Installation Date is agreed upon by the Parties. All orders shipped FOB Greensboro  
**Make checks payable to Selex ES, Inc.**

Quote Date: 9/29/2017  
 Quote Expiry Date: 4/24/2018  
 Requested Delivery Date: 4/24/2018  
 Rate Sheet: Base Price

Contracts: PA - Less Lethal and Duty Gear #4400014651

Comments: 2 units (two camera systems) To report into Lehigh County EOC.  
 First year warranty included. Extended warranty is \$1,720 per year 2, 3 and 4.  
 Computer requires Windows, 4GB RAM, open Ethernet port and open USB port.  
 Quote for Perm install.

Bill To:	Whitehall Township Police Department - PA 3731 Lehigh Street Whitehall, PA 18052 United States	Ship To:	Whitehall Township Police Department - PA 3731 Lehigh Street Whitehall, PA 18052
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Product Qty	Product/Service	Unit Price	Amount
2	140012 - ELSAG Plate Hunter M6-2	\$11,500.00	\$23,000.00
2	421834 - M6 Trunkbox, 1-2 Cameras	\$0.00	\$0.00
2	410917 - Garmin GPS Antenna	\$0.00	\$0.00
2	410052 - Ethernet Cable Shielded 25 ft	\$0.00	\$0.00
2	413083 - M6 Trunkbox Mounting Plate	\$0.00	\$0.00
2	421803 - M6 Cam 12mm 740nm	\$0.00	\$0.00
2	412960 - M6 Mounting Bracket - 3in	\$0.00	\$0.00
2	411246 - AD3 Split w/LP 16' Perm Cable	\$165.00	\$330.00
2	421804 - M6 Cam 16mm 740nm	\$0.00	\$0.00
2	412960 - M6 Mounting Bracket - 3in	\$0.00	\$0.00
2	411246 - AD3 Split w/LP 16' Perm Cable	\$165.00	\$330.00
2	412713 - M6 Perm Power Cable, No Opus	\$0.00	\$0.00

Product Qty	Product/Service	Unit Price	Amount
2	412995 - Packing Foam Insert	\$0.00	\$0.00
1	210020 - Tech Dispatch	\$1,250.00	\$1,250.00
2	510322-5.X - EOC Operation Center License 5.X	\$1,275.00	\$2,550.00
2	510033-CSC - Car System Version 6.X - EOC Connected	\$0.00	\$0.00
	Vehicle's Model Year: To Be Specified		
	Vehicle's Make/Model: To Be Specified		
	Protocol: New York - Mid		
	Delivery: Hold		
Subtotals	Goods & Services Sub-total (Pre-tax): Contract Items		\$0.00
	Goods & Services Sub-total (Pre-Tax): Non Contract Items		\$27,460.00
Upfront	Goods & Services Sub-total (Pre-tax):		\$27,460.00
Tax	Tax Exempt		\$0.00
Total	Goods & Services Total:		\$27,460.00