



WHITEHALL TOWNSHIP ELECTRICAL PERMIT APPLICATION

PERMIT #: E# _____ ISSUE DATE: _____
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SECTION 1 – APPLICANT INFORMATION

PLEASE PRINT LEGIBLY AND MUST FILL OUT FORM COMPLETELY

PROPERTY ADDRESS: _____ APPLICATION DATE: _____

TENANT NAME: _____ PHONE: _____

CONTRACTOR NAME: _____ PHONE: _____

CONTRACTOR ADDRESS: _____ FAX/CELL: _____

CITY: _____ STATE: _____ ZIP CODE: _____ EMAIL: _____

Application is hereby made for a permit to install or alter an electrical service and systems and/or heating systems on the premises described herewith. The information provided on this application, together with the electrical plan and/or heating plan, is made part of this application by the Undersigned. It is understood and agreed by the Contractor/Applicant that any error, misstatement, or misrepresentation of material fact, either with or subsequent to the issuance of the permit, without the approval of the Township, shall constitute sufficient grounds for the revocation of this permit and/or prosecution for violation of Township Ordinances. I agree that all work authorized under this permit shall be in accordance with Whitehall Township Ordinances and has been authorized by the Owner of record to make the within application.

Signature of Contractor / Applicant: _____

PRINT NAME: _____

PROPERTY OWNER NAME: _____ PHONE: _____

OWNER ADDRESS: _____ FAX/CELL: _____

CITY: _____ STATE: _____ ZIP CODE: _____ EMAIL: _____

PLEASE COMPLETE SECTION 2 “WORK TO BE DONE” ON PAGE 2

SECTION 3 – FEES AND APPROVALS (For Staff Use Only)

<p>APPROVAL / DENIAL:</p> <p><input type="checkbox"/> ELECTRICAL _____</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">REVIEWER</td> <td style="width: 50%; text-align: center;">DATE</td> </tr> </table>	REVIEWER	DATE	<p>ITEMS TO INCLUDE WITH APPLICATION</p> <p><input type="checkbox"/> APPLICATION FEE</p> <p><input type="checkbox"/> PLANS / SPECS</p>	<p>FEES:</p> <p><input type="checkbox"/> PERMIT FEE \$ _____</p> <p><input type="checkbox"/> P/R FEE \$ _____</p> <p><input type="checkbox"/> TWSP. FEE \$ _____</p> <p><input type="checkbox"/> PA UCC FEE \$ _____</p> <p>SUBTOTAL \$ _____</p> <p><input type="checkbox"/> APPLICATION FEE* \$ _____</p> <p>CASH / CHECK # _____</p> <p><i>* Application Fees are non-refundable</i></p> <p>BALANCE DUE \$ _____</p> <p>DATE PAID: _____</p> <p>CASH / CHECK # _____</p> <p><input type="checkbox"/> APPLICANT CALLED / EMAILED</p> <p>DATE: _____</p>
REVIEWER	DATE			
<p>CONDITIONS:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>				

SECTION 2 – WORK TO BE DONE

ELECTRICAL INFORMATION – PLEASE NOTE: Electrical work for deferred submittals (i.e., signage, fire alarms, low voltage) must be listed on a separate electrical permit application when deferred items are submitted for approval.

DESCRIPTION OF PROPOSED WORK: _____

<p><u>TYPE OF STRUCTURE:</u></p> <p><input type="checkbox"/> 1 or 2 FAMILY DWELLING</p> <p><input type="checkbox"/> COMMERCIAL</p> <p><input type="checkbox"/> MULTI-FAMILY</p> <p><u>TYPE OF WORK:</u></p> <p><input type="checkbox"/> NEW BUILDING</p> <p><input type="checkbox"/> ADDITION</p> <p><input type="checkbox"/> ALTERATION</p> <p><input type="checkbox"/> OTHER: _____</p>	<p><u>APPLICATION FOR:</u></p> <p><input type="checkbox"/> WIRING</p> <p><input type="checkbox"/> SERVICE</p> <p><input type="checkbox"/> BONDING</p> <p><input type="checkbox"/> ABOVE GROUND POOL</p> <p><input type="checkbox"/> INGROUND POOL</p> <p><u>USE EXISTING WIRING:</u></p> <p><input type="checkbox"/> YES</p> <p><input type="checkbox"/> NO</p>	<p><u>SERVICE INFORMATION:</u></p> <p><input type="checkbox"/> NEW <input type="checkbox"/> REPAIR <input type="checkbox"/> REPLACE</p> <p>Size of Service: _____ amp</p> <p>Number of Meters: _____</p> <p>Subpanels: _____</p> <p><input type="checkbox"/> OVERHEAD <input type="checkbox"/> UNDERGROUND</p> <p>PPL JOB#: _____</p> <p>PA ONE CALL#: _____</p>	<p><u>TOTAL NUMBER OF SIGNS:</u> (Use additional sheets if necessary)</p> <p><input type="checkbox"/> WALL MOUNTED _____</p> <p><input type="checkbox"/> FREESTANDING _____</p> <p>National Testing Lab#: _____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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ROUGH WIRING OUTLETS	NUMBER	LIST ALL EQUIPMENT QUANTITIES AND WIRING:
SWITCHES		ELECTRIC HEAT _____ (Watts)
RECEPTACLES		HEAT PUMP _____ AIR CONDITIONER _____ WATER HEATER _____ RANGE _____
LIGHTING		OVEN _____ GARBAGE DISPOSAL _____ DISHWASHER _____ DRYER _____
OTHER		SURFACE UNIT _____ FRACTIONAL H.P. MOTORS _____ SITE LIGHTING _____
		GENERATOR _____ OTHER: _____

LOW-VOLTAGE ELECTRICAL INFORMATION

<p><u>APPLICATION FOR:</u></p> <p><input type="checkbox"/> THERMOSTAT SYSTEM</p> <p><input type="checkbox"/> CABLE TELEVISION SYSTEM</p> <p><input type="checkbox"/> SECURITY ALARM SYSTEM</p> <p><input type="checkbox"/> SECURITY CAMERA SYSTEM</p> <p><input type="checkbox"/> VOICE/TELEPHONE SYSTEM</p> <p><input type="checkbox"/> DATA SYSTEM</p> <p><input type="checkbox"/> INTERCOM SYSTEM</p> <p><input type="checkbox"/> FIRE ALARM SYSTEM</p> <p><input type="checkbox"/> ACCESS CONTROL SYSTEM</p> <p><input type="checkbox"/> OTHER: _____</p> <p>_____</p> <p>_____</p>	<p>IS ALL EQUIPMENT LISTED AND LABEL BY A NATIONALLY RECOGNIZED TESTING LAB?</p> <p><input type="checkbox"/> YES (Supply Documentation)</p> <p><input type="checkbox"/> NO (May require field evaluation by a Nationally Recognized Testing Lab)</p> <p>ARE ALL PERIPHERALS LISTED AS COMPATIBLE WITH THE POWER SUPPLIES AND CONTROL PANELS?</p> <p><input type="checkbox"/> YES (Supply Documentation)</p> <p><input type="checkbox"/> NO (May require field evaluation by a Nationally Recognized Testing Lab)</p>
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Revised SEPTEMBER 2023



TO BE ACCEPTED, ELECTRICAL PERMIT APPLICATIONS MUST INCLUDE EACH OF THE FOLLOWING:

- Completed electrical permit application.** Must be filled out and signed by the contractor or person doing the work. On your application, please provide a valid email address for correspondence. No faxed or emailed applications will be accepted.
- Non-refundable application fee** (\$150.00 for commercial, \$60.00 for residential) for each permit application payable to **Whitehall Township**. Additional fees will be due at permit issuance.
- Construction plans.** A sketch of the proposed work, sealed drawings, and/or specifications for equipment or wiring may be required depending on the scope of work. Please contact Keycodes Inspection Agency at 610-866-9663 for further information.
- Contractor must contact the Treasurer (Ext. 1143) for business license status/requirements. No work can be done in the township without a valid license.

ALL ITEMS MUST BE COMPLETE AT TIME OF SUBMISSION. FAILURE TO COMPLETE ALL ITEMS WILL RESULT IN APPLICATION DENIAL.

Whitehall Township Electrical Service Update

Please be advised that when updating, moving, or repairing an electrical service, Whitehall Township Ordinance 2157, adopting the National Electrical Code, Section 1000-1, requires that the following be provided:

- (a) A minimum of two (2) receptacles per room; and all unapproved receptacles in the floor shall be removed.
- (b) A minimum of one (1) 20-amp receptacle in the laundry room.
- (c) A minimum of two (2) 20-amp branch circuits in the kitchen for receptacles.
- (d) A minimum of one (1) switchable light or switchable receptacle per room.
- (e) Exposed basement wiring shall be updated to conform to minimum standards as prescribed in the Code, if in the opinion of the Electrical Inspector, an unsafe condition exists. This includes the removal of "knob and tube" wiring located in the basement through or below the joists, it taped or spliced. All other wiring must be corrected to meet wiring specifications contained in this Code.
- (g) All other wiring must be corrected to meet wiring specifications contained in this code including GFCI protection where required.

Please submit all documents to the Township at 3219 MacArthur Road, Whitehall, PA 18052.